

The November 25, 2008 budget hearing of the Delhi Township Board of Trustees was called to order at 5:30 p.m. by President Jerome F. Luebbers. Trustee Albert C. Duebber, Michael D. Davis, Fiscal Officer Kenneth J. Ryan, Administrator Gerard G. Schroeder and Law Director Dave C. Lane were present. Also present: Sandy Monahan, director of Parks & Recreation, Bill Zoz, Fire Chief and FAB members.

Open the Meeting:

- The Board received certification from the Fiscal Officer that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.

Fire:

Chief Zoz reported on the Revenue and Appropriations concerning the budget:

REVENUE REPORT TOTALS:

Fire District Fund: General Property Tax; Tangible Personal Property Tax; Rollback and Homestead.

Chief Zoz reported that the 10 account numbers generated from the tax levy are estimated from the Auditor's Office and include a deflation projected off of foreclosures.

Total Fire District Fund: \$3,147,899.

Ambulance & Emer. Med. Serv. Fund: Service Charges (reduced by \$100,000), EMS State Grants.

Discussion Items: 2008 YTD Actual: \$396,486 – large postings in the 4th quarter could increase to \$500,000 mark by the end of the year; we could experience a greater reduction if Ambulance coverage is eliminated from the Medicare program (a possible reduction of \$250,000 instead of \$100,000); previous years benefited from the income generated by Service Charges as much as ½ of FT Wages; concern that the private insurance industry would follow Medicare and discontinue the ambulance coverage which would negatively impact future revenue by \$450,000 - \$500,000; generated run volume increase (up to 3500 - 3600 runs) by 2011 could create the need for a forth life squad; foreclosures could cause a greater reduction in revenue generated by the Real Estate Tax.

Total Ambulance& Emer. Med. Serv. Fund: \$452,500.

Total Revenue Funds: \$3,600,399.

APPROPRIATIONS REPORT TOTALS:

Fire District Fund:

0101 – Total Fire Salaries: \$1,945,900.

Chief Zoz reported on the process by which the FT and PT salaries are determined.

Supplies: Gasoline: \$65,000 (\$4/\$4.50 gallon); Uniforms: \$37,000 (protective equipment pending Grant & TIF approval); Cleaning Supplies: \$6,100 (using other vendor if cheaper than Central Purchasing)
 Total Supplies: \$120,100.

Vehicle Repairs: \$35,000 - in line with 2008 spending (large dollar items are the two oldest vehicles - two newer engines ready for inspection – after next year the fleet should return to a normal maintenance cycle which should reduce the dollars needed in 2010). The 89 (oldest vehicle) remains in service while it is listed for sale. Fire Equipment Repairs: \$13,000 (doubled 2008 Actual) repairing and maintaining some of the older equipment; Radio Equipment Repairs: \$3,500 (includes battery cyclical replacement); Station #33 Repairs: \$35,000 (several routine contracts and a couple of discretionary repair items); Station Equipment Repairs: \$4,000 (fitness equipment repairs); Turn Out Gear Repairs: \$2,500 (pending grant approval)
 Total Repairs: \$104,500.

Other: Dispatch Fees: \$45,000 (based on 3,215 estimated runs emergency details in 2009) the number may need to be adjusted up; Training: \$15,000 (anticipate an increase); Membership Fees: \$2,700 (new inspector initiation fees); Utilities: based on 2% increase; Cellular: \$4,000 (includes Blackberry service for three Sr. staff members)
 Total Other: \$466,000.

Total Fire Fund: \$3,274,650.

Ambulance & Emer. Med. Serv. Fund:

Salaries: \$497,000 (26 equal pay dates); Squad Equipment: \$3,500 (monitor batteries); Supplies: 0906/0907: Drugs, oxygen mask, supplies used in the ambulance (on pace with the increases from the medical supplier); Outreach Program Supplies: CPR, Babysitting Classes, Car seat program, anticipate growing programs; EMS Vehicle Repairs: \$10,000 (increased) additional ambulance came out of warranty period; EMS Equipment Repair: \$5,000; Total Other: \$67,500 (Service Agreements; Training; License Fees (increase) a licensed communication link with the hospitals concerning 12 EKGs; Ambul./Med Serv. Other: \$45,000 fee paid to our billing company; EMS State Grants: \$2,500.
 Total Ambulance & Emer. Med.: \$623,000.

Total Appropriations Funds: \$3,897,650.

Parks & Recreation:

Mrs. Monahan reported on the revenue and appropriations concerning the budget:

REVENUE REPORT TOTALS:

Park Levy Fund: \$508,340 (includes Real Estate Property Tax, Personal Property Tax, Other Misc. - \$25,000 Lodge & SCC Rentals - projecting high by \$3,000 – expecting a higher demand; Volleyball League Fees: \$1,500(new item);
Concessions Fund: \$40,000 (projecting high; 2008 budget included a 70% increase in profit)

Total Revenue: \$548,340.

APPROPRIATION REPORT TOTALS:

Park Levy Fund:

0101 Total Park Salaries: Full Time Salaries: \$207,024 (includes the cost of an additional service worker); 0102 Seasonal Salaries: \$50,237 (change - 1 Grounds Custodian @ \$15.00 hr./520 hrs.; Part Time (YR ROUND) Salaries: \$38,218 (slight increase).

Total Park Salaries: \$295,479.

Discussion took place concerning current staffing levels and job responsibilities. A request was made to provide an organizational chart in order to identify staff and specific job responsibilities in order to explore the need for the additional employee.

Lawn Equipment requests: \$20,500 – tractor, Bush hog, 42” Commercial mower, Golf Cart, Weed Eater and 20” mower FPG; Playing Field Equipment requests: \$3,800 – Paint sprayer, Parking lots & fields Drag, 4 Tines; Tools: \$1,000 – Chain Saw, Air Tank and Cordless Combo Kit.

Total Equipment: \$25,300.

Materials & Supplies: (no cost increase) Landscaping supplies: (reduced) investigate the way by which the departments reimburse the Parks department for materials and supplies.

A discussion took place as to how to handle grass cutting and landscaping on township property outside of the parks i.e.: investigate hiring a contractor for grass cutting vs. using township employees.

Total Materials & Supplies: \$60,330.

Site Repairs: (no cost increase) Grounds Repairs: estimated low - includes extensive amount of tree damage – considering increasing the number; all other accounts look good.

Total Site Repairs: \$16,000.

Other Expenses: (all accounts include a typical increase).

Discussion took place concerning the Summer Concert Series. Mrs. Monahan reported that a project concerning the location of the Tot lot included the removal of the current shelter, conversion to a soccer field and a TIF request to build a new structure at a new location within the park (suggested location is between the Lodge and the Skate Park). Trustee Duebber requested a line item of \$5,000 to provide a portable stage for use during the 2009 season for special events. Trustee Luebbers objected. Trustee Davis made a TIF request of \$100,000 for the construction of a permanent stage. Trustee Luebbers favored the construction of a permanent structure if paid for by TIF funds. The plans and cost for a permanent structure will be submitted for review. Mrs. Monahan suggested an alternative location for 2010 on the Clearview property.

Total Other Expenses: \$149,414.

Total Park Fund: \$587,890.

Concessions Fund: Salaries: Manger Salary: suggested increase in Manager hours; Tools & Equipment: \$500 (reduced number); Supplies: \$16,800 (no increase); Repairs: \$1,000 (no increase); Other Expenses: \$2,079 (no increase).

Total Concessions Fund: \$38,337.

Total Appropriations: \$626,227.

Concerns: Mrs. Monahan reported that no dollars were budgeted for police detail in the park, \$1,000 was budgeted for landscaping supplies at Fire headquarters and the Administration Building (specifically the entrance sign) and no dollars were budgeted for new chairs and a new sign at the Senior Center.

Total Expenses: \$626,227

Total Revenue: \$548,340

Difference: \$ 77,887

Trustee Luebbers recommended reestablishing the Buildings and Grounds fund supported by the General Fund to cover the cost associated with the general maintenance of all township properties.

Fiscal Officer Ryan reminded the Board that the General Fund was exhausted back in the 90's when it was used to stretch levy dollars for Safety Services.

Adjournment:

There being no further business to come before the Board on motion of Trustee Duebber seconded by Trustee Luebbers the meeting was adjourned. Trustees Luebbers, Duebber and Davis voted YES. Motion carried.

_____, Kenneth J. Ryan, Fiscal Officer

Approved: _____, President of Board

_____, Vice President

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

Kenneth J. Ryan, Fiscal Officer