

The November 8, 2010 budget hearing of the Delhi Township Board of Trustees was called to order at 5:30 p.m. by President Michael D. Davis. Trustees Albert C. Duebber, Jerome F. Luebbers, Fiscal Officer Cheryl A. Sieve, Administrator Gerard G. Schroeder and Law Director David D. Lane were present.

Open the Meeting:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.

Fire:

Fire Chief Bill Zoz commented on the following items in the proposed budget:

Income:

A reduction in Tangible Personal Property Tax (state reimbursement); EMS Charges - a positive balance at the end of the year moving forward (amount on deposit plus a carryover balance) the account will be well funded as of January 1, 2011.

Appropriation fund increases:

Minimal: Salaries: increase of 1% or less (includes step raises within the 2010 contract plus the retirement payout of one employee); Salaries/Part Time: \$8,000 added vacation coverage; Clerical: a slight increase in PERS (last pay cycle in December); Employers Retirement Contribution: 1.4% increase (state mandated increase expected).

Larger: Communications Equipment/0808 – for system upgrades and replacement (upgrading security system); Gasoline: calculated based on \$4/gallon; Hydrant Maintenance: 50% increase (painting); Cleaning Supplies: (infection control of the squads) cost increase passed on to the customer; Fire Equipment Repairs/1002: a slight increase (maintenance of equipment not ready for replacement); Station 36 Repairs: 70% increase (building repairs, generator); Station Equipment Repairs: (additional maintenance contracts for items like fitness equipment, refrigerator); Station 30 Repairs: 86% increase (for carpet repairs); Health Insurance: increase (one member going to a family plan).

Appropriation fund reductions:

Items associated with the grant that was executed in 2010; Training: expense will return to the typical annual training expenses (22 account includes some grant spending for training that will occur in 2011); Electric: Station 36 – 8.9% increase (based off of projections and historical data); Station 33 Telephone: trying to get a handle on the actual cost (making adjustments based on the service downgrade/removal of phone lines); Electric at Station 30: slight adjustment up; Station 30/Water & Sewer & Telephone: consistent; Cellular (cell phones kept on the engines used for transmitting data for EKGs): no change; Medicare/Auto Liability Insurance/Workers' Comp: estimated from HR – consistent; Auditor/DTAC: fee estimates from Beth; Delinquent Taxes: decrease of -3.4% over the 2010 budget; EMS/28 Accounts: decrease in FT salaries (the number was offset due to new

Medicare rules); all other adjustments in the account were based off of a percentage communicated by the vendors; Squad Equipment/Supplies: 33% increase or \$1,000.

Total EMS fund: decrease of 7.8%.

Total budgetary decrease: -4%.

In response to Trustee Luebbers' question reference a large decrease in training Chief Zoz responded that the 2010 budget included the additional expense of \$96,000 was an expense associated with the State of Ohio mandated training (the department is currently trained and has earned the a Level 2, the highest ISO rating). The department will return to routine training in 2011.

In response to Mary Jane Klug's question reference the balance in the Fire Fund Chief Zoz responded that the \$328,457 was a carryover that would take care of the revenue expense deficit included in the second half of 2010.

A discussion took place concerning the budget cycle, how levies are designed to work and how the balance carryover could be considered a funding gap and how it would affect the true fund balance.

In response to Mrs. Klug's question reference the reason for the increase in the 1403 account Chief Zoz responded that the increase was due to the health insurance cost increase and a change from single employee to family coverage. He explained that some of the employees dropped family coverage in 2010.

In response to Mrs. Klug's question reference an increase in 101/102 Chief Zoz responded that the \$27,000 increase was due to an eligible retirement.

In response to Mrs. Klug's question reference EMS revenue, do you anticipate the revenue coming in higher than the actual expenses Chief Zoz responded that the department would more than likely exceed the \$510,000 projected revenue.

Chief Zoz explained that the EMS billing process and the variables that come into play with regard to the timing of receiving the income. He commented that the billing rates were adjusted up in 2010 to compensate for the new Medicare/Medicaid rules (the last adjustment occurred 4 ½ years ago). He talked about the levy cycle, balancing the Fire & EMS revenues to expenses and the need to have a surplus to carry over.

A discussion took place concerning the levy cycle, budgeting and the timing of going to the voters with a levy request.

Mrs. Klug expressed her concern about taking a conservative approach with the budget.

Parks & Recreation:

Park Director Sandy Monahan reported on the following sections of the proposed budget:

Revenue: Anticipated increases:

Snack Bar Sales, Lodge and Senior Center Rentals: (experiencing an increase in income in the 2010 budget due to the Lodge remodel).

Other Income:

Real Estate Property Tax, Softball League and Summer Programs.

A projected total revenue of \$516,467.

APPROPRIATION FUND:

Full Time Salaries: no change; Part Time Seasonal (Summer Program workers): a reduction; Part time Year Round (new): reclassified some employees who are scheduled from March through November (includes an adjustment due to a calculation error in the 2010 salaries).

Increases:

0503/Playing Field Equipment: \$5,800 (included is the 2010 balance moving forward) for equipment that was not purchased in 2010; 0506/Other Equipment: no change (2010 \$2,000 transfer out/Salaries transfer in); 0601: estimated off of the 2010 usage; Grounds Supplies/0606: slight increase (handicap accessibility at Floral Paradise Garden); 0701/Facility Repairs: Shelter #2 repairs (structural damage); Restroom (total interior remodel location at the south end of the park); Gate installation at the greenhouse (this expense will eliminate the need to pay someone to lock up every night).

In response to Trustee Davis' question reference 0701/Facility Repairs account, does it include the expense related to the roof repair of the restroom located near the Skate park Mrs. Monahan advised that the roof repair was accounted for under Maintenance Supplies.

Recreational Repairs: increase (total replacement of play surface at Story Woods) cost of \$7,000; Vehicle Repairs/0704: estimate from the Public Works mechanics (blue Ford Ranger and white dump truck); 0804/Trash: estimate from the Facilities Maintenance Coordinator (attempt to reduce the number to \$3,100); 0817/Refunds: increase of the same amount on the revenue side; General Insurance/Health Insurance: estimate from Human Resources; Summer Programs/0825: increase (to improve the quality of the programs).

TOTAL APPROPRIATIONS: \$613,640.

In response to Trustee Duebber's question reference Grounds Repairs/0703, \$7,000 in the note section vs. the budgeted line item amount of \$5,000 Mrs. Monahan advised that the budgeted line item number, \$5,000 was correct (the note section does not reflect a reduction of two days of tree work).

In response to Trustee Duebber's question reference budgetary average expenditures compared to prior year actual in Grounds Supplies/0606 Mrs. Monahan responded that the \$10,000 prior year estimated expense was for a trail repaving project at Story Woods Park. She stated that the project was budgeted for but not carried out.

Grounds Supplies/0606: \$10,000 is a solid estimate for aggregate (plans to convert the Gold Trail at Floral Paradise Garden to ADA compliant).

In response to Trustee Duebber’s question reference Story Woods Park Mrs. Monahan responded that repairs have not been a priority over the past several budgets.

Mrs. Monahan advised that the projects included under 0701/Facility Repairs were considered 2011 “Needs” by the department.

A discussion took place concerning subsidizing the Park Department with the General Fund and the need to maintain controlled spending in the overall 2011 budget.

In response to Mrs. Sieve’s question reference a repair/replacement of the concession stand roof Mrs. Monahan responded that a temporary repair of the roof was scheduled before the end of the year. A 2011 budget request of \$4,000 for the installation of a new rubber roof was included in the Concession Fund.

Concession Stand Appropriations:

Increases:

Building Repairs/7002: for new air conditioning unit and roof replacement.

Trustee Duebber commented that the 2011 appropriations stayed consistent with the 2010 revenue with the exception of building repairs.

A comment made by FAB member Mary Jane Klug to consider a shelter rental fee schedule. Mrs. Monahan responded that the department had conducted an analysis in the past but never implemented one.

Mary Jane Klug commented that the revenue reduction in the Fire Department was because of a grant received in 2010.

Trustee Duebber supported the idea of establishing a fee schedule for shelter reservations.

A resident (name unknown) agreed that it would be a good idea to charge a fee at least enough to cover cleaning expenses.

Adjournment:

Trustee Davis closed the hearing.

_____, Fiscal Officer

Approved: _____, President

_____, Vice President

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

Cheryl A. Sieve, Fiscal Officer