

The November 29, 2010 budget hearing of the Delhi Township Board of Trustees was called to order at 5:30 p.m. by Vice President Albert C. Duebber. Trustees Michael D. Davis, Jerome F. Luebbers, Fiscal Officer Cheryl A. Sieve, Administrator Gerard G. Schroeder and Law Director David D. Lane were present.

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.

Public Works:

Director Ron Ripperger reported on the following budget items:

Income:

Road Repairs/03.0310.0201: new account designated for road repairs (previously "Other" account); Transfers In/0305: used for auction items; Local Government Fund/030101: \$30,000 - new account (previously "Other" account) Hamilton County Auditor income; Other Equipment/0313100404: \$80,000 – for backhoe replacement (also recorded in TIF account); 0404100201/State Reimbursement: minimal (slowly phased out by 2018).

In response to Trustee Duebber's question reference "Transfers In" Mr. Ripperger confirmed that the anticipated income would result from the sale of two trucks (auction items).

Appropriation fund increases:

Fluids: \$1500 new account (increase from \$500) previous account used Fleet Parts;
Tars & Sealants/0313200205: new program started in-house last year – estimated department savings of \$10,000;
Outside Maintenance Contracts/0313200303: \$2,000 - Placid Meadows Subdivision Grant (approval should be confirmed by the end of the week);
Salaries/0414100101: difference in wages for the Director and Foreman; Road Repair Contracts/0414200301: \$100,000 (2009/\$90,000) a couple of roads and catwalks added to the contract.

In response to Mrs. Sieve's question reference actual 2009/2010, spending in Road Repair Contracts/1420301 Mr. Ripperger responded that the contract had not been completely closed out (estimate of \$93,000).

Mr. Schroeder commented that the projects were normally paid out late in November.

In response to Trustee Duebber's question reference the number of catwalks in the township Mr. Ripperger responded roughly 10 – 12.

Road Maintenance Contracts/0414200303: rejuvenation of newer streets;
2312310902/Legal Notices: increase due to the addition of the Sidewalk Policy and the 2011 CBDG Grant (Raid Run demolition).

In response to Mrs. Sieve's question reference new federal signage regulations Mr. Ripperger responded that the new signs being erected within the township were complaint.

Mr. Ripperger asked for direction as to where to put the \$80,000 for the purchase of a backhoe (estimated trade-in value of \$15,000).

Trustee Duebber recommended leaving it the Road & Bridge fund.

In response to Trustee Duebber's question reference account New Equipment Purchase & Rentals Mr. Ripperger responded that \$22,500 was designated for the purchase of a small SUV to replace the 1997 Ford Ranger that was totaled.

TIF Requests:

Fire Department: Chief Zoz reported on the department's requests:

Cardiac Monitors - \$18,000 (grant match) approved by resolution to apply for a grant in April 2010 – replacement and upgrade will provide monitoring capabilities (approval of the grant has not been confirmed) the total replacement program cost is \$180,000.

2 Staff Vehicles - \$25,500 (actual price \$26,300 per vehicle) for two pickup trucks.

In response to Trustee Duebber's question reference the purchase of a vehicle in the Admin. budget (a vehicle trade involving the Suburban) Mr. Schroeder reported that the two new staff vehicles would replace the two Jeeps that were scheduled to go out of service and the Suburban would remain in service (the original plan involved the replacement of the Suburban and one of the Jeeps with the two new vehicles and the Suburban would be reassigned to Admin.).

Information Systems: Mrs. Dignan reported on the department's requests:

Records Management System (Police) – current method is counterproductive – the new system would streamline the management of data.

Lt. Braun reported that the increased efficiency would result in less overtime.

Police Department: Lt. Braun reported on the department's requests:

3 cruisers (normal rotation) - increase – old equipment cannot be reused because all of the major manufacturers are changing the body style.

Parks & Recreation: Mrs. Monahan reported on the department's requests:

Niehaus Property purchase (5.75 acres at Hillside & Cleves Warsaw) - \$100,000 (\$25,000 over the next 4 years) intended use: soccer; the cost to development the property was estimated at \$40,000 (possible grant opportunities); Other costs to consider: general property maintenance.

In response to Trustee Davis' question reference the possibility of generating revenue from the use of the fields Mrs. Monahan responded that they have considered implementing a user fee.

Mrs. Monahan advised of a possible partnership with the College of Mount St. Joseph as they have discussed a need to relocate their soccer fields.

Trustee Duebber advised that he had no interest in the property acquisition.

Trustee Davis advised that it would not be a practical purchase unless the college would agree to a partnership. Mrs. Sieve agreed.

Back Stops (Fields 1, 2 & 3): \$60000 – reduced to \$25,000 for Field #1 renovation only (\$20000/backstops, \$3000/grounds improvements and \$2000/two player benches);
Fencing: \$15000 - reduced to \$12000 (300' of fencing on the athletic field at \$6000);

Truck replacement: 2002 gray truck scheduled for action (would like to replace with a F150 4x4); other department vehicles include the blue Ford Ranger and white dump truck;

Underground electric: \$40,000 (estimate involving Duke Energy, certified electricians and some in-house work)

Total requests: \$127,000

Clearview payment: \$136,000

Grand Total: \$263,000

In response to Trustee Duebber's question reference the addition of restrooms at Floral Paradise Gardens Mrs. Monahan reported that the 2010 budget included the cost of an oversized Port-o-let. She stated that she had met with Hoffmeyer Plumbing to work on an estimate reference the installation of one combination restroom facility located within the potting shed (estimate of \$70,000 including construction and sewer tap-in).

Public Works: Mr. Ripperger reported on the department's requests:

Road Rehabilitation Project: \$1 million (SKIP Grant pending) and Backhoe purchase.

Trustee Duebber recommended accounting for the backhoe purchase in the department's budget.

Discussion took place concerning the TIF requests and the TIF balance. Mr. Schroeder confirmed the balance of \$1.2 million.

Mr. Schroeder reported that he would follow up with Trustee Luebbers for comment.

Administration:

Administrator Schroeder reported on the following budget items:

Revenue:

Real Estate Property Tax: significant increase over the 2010 budget but still slightly under the 2010 YTD actual. Anticipating a slight downturn on delinquent tax payments; Inheritance Tax: budget the same amount of income - current 2010 YTD: \$1.2 million (rumors reference the potential discontinuation); Local Govt. Fund: \$400,000 (adjusted down) expecting a decrease from the income franchise tax; Interest on the RBC: reduction; Interest on RBC: Mrs. Sieve referenced a reduction; Cable Franchise Fee: \$325,573.36 (increase) - \$262,140 (2010 actual YTD); Transfers In: \$657,000 (general obligation bond payments); Recycling/25 accounts: \$20,000.

In response to Trustee Duebber's question reference a significant decrease in the 1605 account Mr. Schroeder explained that income derived from the sale of road salt was recorded in the account in 2009. He commented that a \$45,000 check from McDonald's was pending.

Mr. Schroeder advised that he would request updated numbers on the Local Government Fund, RBC Interest and the Cable Franchise Fee.

Appropriations:

0501: significantly lower – for general hardware replacements, tape backup solution replacement and an exchange server upgrade; Health Insurance: slight increase; General Liability: decrease; Legal Counsel Fees: slight increase in labor fees.

Sidewalk Assessments: \$65,000 (\$55,000 anticipated number for sidewalk assessments within the road rehab. project (Placid Meadows) and \$10,000 allocated for complaints – this expense will be reimbursed by the property owner.

Audit expenses: increase (audit will occur in 2011); Election expenses: N/A.

Software & Software Support: \$66,850 up slightly (\$25,000/Police (number might be lower due to possible duplications); \$17,000/Fire; \$10,000/Public Works; \$1,100/Parks; \$400/Development Services; Training: \$6,400 slight increase (new servers).

Other Miscellaneous: increase of \$50,000 – funds to purchase two new vehicles. Current vehicles that are scheduled to come out of service would either go to auction or reallocated for another use. Mr. Schroeder recommended having the funds available for the purchase of two pickup trucks. He commented that a study would be conducted in order to identify current vehicles and needs.

Transfers Out: \$204,000 (to provide funding for Development Services and Parks & Recreation) reduced to \$192,000 (\$172,000/Development Services & \$20,000/Parks & Recreation).

0206/Other improvement of sites: increase - for Senior Center improvements (tables, chairs, siding, sign, and ceiling tiles); Building Repairs: replace the front doors at

Administration; 0704/replacement of ceiling tiles at the Senior Center (no increase needed) - remain at \$25,000.

Summary/requested budget changes:

1. \$50,000 for the purchase of two new vehicles,
2. Custodial services: increase of \$5,700 in the General Fund for salaries – no change to payment of cleaning supplies
3. PERS: increase of \$800;
4. Mechanic: proposal to add a Part Time Mechanic to do basic preventative maintenance (\$12 hour/20 hours a week);
5. Board Room Improvements: \$3,500 for microphone upgrades;
6. Station 33 Improvements: humidifier (quotes: \$12,050 & \$11,399) not anticipated or included in the 2010 or 2011 Fire Department budget.

Adjournment:

Trustee Davis moved to close the hearing.

_____, Fiscal Officer

Approved: _____, President

_____, Vice President

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

Cheryl A. Sieve, Fiscal Officer