

The November 28, 2011 special meeting of the Delhi Township Board of Trustees was called to order at 5:30 p.m. by President Albert C. Duebber. Trustees Michael D. Davis, Jerome F. Luebbers, Fiscal Officer Cheryl A. Sieve and Administrator Gerard G. Schroeder were also present and Department Heads were also present.

2012 Operating Budget Hearing #2:

Trustee Duebber advised that the agenda included a review of the 2012 proposed department's operating budgets for Development Services, Police, General Fund and TIF. FAB members and Department Heads were also present.

Trustee Luebbers again stated that he recommendation/request concerning the extension from the County Auditor still holds to allow Mrs. Klug an opportunity to participate in final adjustments and the approval process.

Trustee Duebber talked about the state of affairs in 2003/2004 at the time when he and Trustee Davis were elected to office and the budgetary financial concerns which required their immediate attention. He would prefer to address any major changes to the budget at this time during the budgetary review process and understands that there will be ample time for the new Board to amend and submit the final budget by the end of the first quarter 2012.

Trustee Davis agreed that it was important to move forward with the budget hearing and was of the understanding that even though the 2012 operating budget would be approved before year-end, budget amendments could still occur after the first of the year if required.

Development Services:

Mr. Stahlheber reported that the proposed budget, excluding street lighting districts, anticipated and overall revenue of \$196,150, a .003% decrease compared to the 2011 revenue of \$196,670 and overall appropriations of \$221,471, a 12.8% increase compared to 2011 appropriation of \$196,317. He stated that the bulk of the increased appropriation was attributed to a retirement payout.

Revenue:

Total revenue of \$232,758 including street lighting districts.

Appropriations:

A significant increase of \$20,000 in the 101 account due to an eligible retirement payout including vacation time. Mr. Stahlheber stated that he did not anticipate retiring in 2012.

In response to Mrs. Sieve's question regarding the amendment of the political signage regulations Mr. Stahlheber explained that the cost associated with amending signage and

parking regulations was accounted for in 0511/Other, Part 2 of a three part process including a series of amendments to the Zoning Resolution.

Police:

Chief Howarth reported on the anticipated revenue of \$3,277,000, a 3.8% decrease compared to 2011 revenue of \$3,407,786 and the proposed 2012 appropriations of \$3,881,400, a 2.7% decrease compared to the 2011 current appropriations of \$3,988,484.

Trustee Duebber congratulated the department on the extensive effort put into the budgetary planning process.

Revenue:

No questions.

Appropriations:

In response to Trustee Luebbers' question regarding the number of paid employees and volunteers who staff the front office after hours during the week and on weekends

Chief Howarth reported that three part time clerks provide clerical support Monday through Friday from 4 -10 p.m., one part time clerk works 20 hours a week from 8 – noon during daytime hours assisting the two full time clerks and eight DCPA members volunteer their time dispatching calls on weekends from noon – 4.

He reported that the 2012 Hamilton County dispatch fee was \$17.05 per call (the charge after 2012 is not known at this time). The number of calls dispatched from Hamilton County has decreased while the calls dispatched from the Delhi office has increased consistently over 2008, 2009 and 2010 (number of calls dispatched through the month of October from Delhi totaled 1,006 compared to 7,341 from Hamilton County).

Trustee Duebber commented on the recent handling of a call dispatched by a volunteer in the Delhi office.

In response to Trustee Davis' question concerning a \$10,000 retirement buyout for the Office Manager Chief Howarth responded that he was not informed of a retirement occurring in 2012. He mentioned that Byron Hunt's retirement was official as of this Wednesday, November 30, 2011. His position is included in the 2012 budget under Sworn Salaries.

General Fund:

Administrator Schroeder reported that the proposed overall revenue of \$1,753,285, a 9.6% decrease compared to the 2011 revenue of \$1,938,933 and appropriations of \$1,887,571, a 16.1% decrease compared to 2011 appropriations of \$2,250,491.

Revenue:

In response to Fiscal Officer Sieve's question concerning 0109/Bond Refinancing Mr. Schroeder responded that he was not proposing a change in 2012. He reported that a new account and transfer of funds would be required for the MSD payment related to work in the park in 2011.

In response to Dale Weisker's question referencing the County Auditor's estimate or 20% reduction of Real Estate taxes Mr. Schroeder responded that he contacted the Auditor's office and confirmed that they have built in a certain amount for non-payment of delinquent taxes and the reevaluation reduction of 9%.

Appropriations:

No questions.

General Fund:

Trustee Duebber commented that he did not agree with outsourcing the IS Department as a way to reduce spending as he may have considered in the past.

Fiscal Officer Sieve commented that the individualized IT needs of the departments could not be maintained effectively through outsourcing.

In response to Trustee Davis' question concerning building improvements at the Administration building Mr. Schroeder responded that the water problem appeared to be fixed and that \$16,000 was appropriated for new carpeting on the first and second floors. A request to move forward with the carpet installation.

Mr. Schroeder reported that a fund had been set up for bond refinancing; a pass through account where TIF revenue is received and the general obligation bond is paid out of which payment has been running about \$657,000. Because of the refinancing of the bonds from this point forward the payment will be reduced to \$620,000.

TIF:

Mr. Schroeder reported that the 2012 Operating Budget anticipated a revenue of \$3,977,000, a 2.4% increase compared to the 2011 revenue budget of \$3,905,000 and appropriations of \$2,819,708, a 30.5% decrease compared to the 2011 dollar amount of \$4,054,525 a difference of approximately \$1,200,000 in terms of additional revenue beyond the appropriations (2012 appropriations do not include the discretionary projects). Appropriation total includes the payments to Cincinnati Public Schools, Oak Hills School District and the County Auditor.

Trustee Duebber excused himself from the upcoming process of identifying and prioritizing the projects submitted by the departments. He suggested including Mrs. Klug in the project identification and selection process.

Trustee Duebber complimented the Administrator, FAB members and Department Heads on the refining of the operational budget review process.

Trustee Duebber reported that the next regular meeting of the Board of Trustees will take place on Wednesday, November 30 at 6 p.m.

There being no further business, Trustee Duebber adjourned the hearing.

_____, Fiscal Officer

Approved: _____, President

_____, Vice President

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

Cheryl A. Sieve, Fiscal Officer