



**Board of Trustees – Meeting Agenda**  
**August 31, 2022 at 6:00 P.M.**  
**Township Administration Building, 2<sup>nd</sup> Floor**  
**934 Neeb Road, Cincinnati, OH 45233**

**I. OPEN THE MEETING**

1. Pledge of Allegiance
2. Moment of Silence

**II. APPROVAL OF MINUTES** (Special Meeting 8/3/22 & Regular Meeting 8/10/22)

**III. APPROVAL OF OVERTIME** (Periods ending 8/9/12 & 8/23/22)

**IV. APPROVAL OF BILLS**

**V. REPORT FROM THE FISCAL OFFICER**

1. **Resolution 2022-126.** Resolution amending appropriations for expenses, declaring an emergency and dispensing with the second reading.
2. Significant Transactions

**VI. TRUSTEES' CORRESPONDENCE**

**VII. SPECIAL PRESENTATION**

- Mrs. Jean Heffron – American Flag Quilt donation

**VIII. FIRE DEPARTMENT**

1. Hiring Recommendation

- Approve the hiring of Brayden H. Costa as Part-Time Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association upon successful completion of the voice stress analyzer, pre-employment physical, drug testing, and background check effective on August 31, 2022..
- Approve the hiring of Sarah R. Braun as Career Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the IAFF Local 3389 upon successful completion of the Ohio Police & Fire Pension Medical Questionnaire and Physicians Certification effective September 7, 2022.
- Approve the hiring of Andrew J. Braun as Career Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the IAFF Local 3389 upon successful completion of the Ohio Police & Fire Pension Medical Questionnaire and Physicians Certification effective September 8, 2022.

**IX. PARKS AND RECREATION**

1. Resignation Recommendation

- Accept the voluntary resignation of Seasonal Parks & Recreation Worker Samuel M. Weidner effective August 12, 2022.

**X. POLICE DEPARTMENT**

1. Pay Increase Recommendation

- Adjust the annual salary of Police Lieutenant Richard J. Schmalz III to \$107,279.64 effective August 25, 2022.
- Adjust the hourly rate of Megan L. Winders, part-time Police Clerk, to \$15.60 per hour effective August 5, 2022.

2. Memorandum of Understanding Recommendation

- Authorize Police Chief James A. Howarth to sign an MOU with Public Safety Cadets for participating in their mentoring program for youth engagement with the Delhi Police Department.

**XI. PUBLIC WORKS**

1. **Resolution 2022-127.** Resolution certifying to the County Auditor final unpaid assessment amounts against abutting property owners for the construction, repair and maintenance of sidewalk and driveway apron improvements along various township streets ordered in accordance with R.C. 5543.10 and its policy and procedures, declaring an emergency, and dispensing with the second reading.

**XII. ADMINISTRATION**

1. **Resolution 2022-128.** Resolution authorizing and entering into a Self-Funded Plan Run-Off Claim Administration Agreement with Key Benefit Administrators, Inc., authorizing the Township Administrator to execute and deliver necessary documents, declaring an emergency, and dispensing with the second reading.
2. **Resolution 2022-129.** Resolution authorizing the Township Administrator to execute an agreement with the Board of County Commissioners, Hamilton County, Ohio for a Community Revitalization grant for the Delhi Towne Square Project, declaring an emergency and dispensing with the second reading.
3. **Resolution 2022-130.** Resolution entering into an employment agreement with C. Michael Lemon as Interim Township Administrator, declaring an emergency, and dispensing with the second reading.
4. **Resolution 2022-131.** Resolution entering into an agreement with Vehr Communication. LLC for Communication Consultant Services, authorizing the Township Administrator to execute the agreements, declaring an emergency, and dispensing with the second reading.
5. **Resolution 2022-132.** Resolution amending a lease agreement with Delhi TS Apartments, LLC for ground lease at 5025 Delhi Pike, AKA Delhi Towne Square, declaring an emergency, and dispensing with the second reading.

**XIII. COMMUNITY DEVELOPMENT**

1. **Resolution 2022-133.** Resolution declaring nuisance for excessive vegetation at 328 Bob Drive, declaring an emergency and dispensing with the second reading.
2. **Resolution 2022-134.** Resolution declaring nuisance for excessive vegetation at 563 Greenwell Avenue, declaring an emergency and dispensing with the second reading.
3. **Resolution 2022-135.** Resolution declaring nuisance for excessive vegetation at 579 Greenwell Avenue, declaring an emergency and dispensing with the second reading.
4. **Resolution 2022-136.** Resolution declaring nuisance for excessive vegetation at 3912 Delhi Pike, declaring an emergency and dispensing with the second reading.
5. **Resolution 2022-137.** Resolution declaring nuisance for excessive vegetation at 3940 Delhi Pike, declaring an emergency and dispensing with the second reading.
6. **Resolution 2022-138.** Resolution declaring nuisance for excessive vegetation at 4093 Delhi Pike, declaring an emergency and dispensing with the second reading.
7. **Resolution 2022-139.** Resolution declaring nuisance for excessive vegetation at 5313 Palisades Drive, declaring an emergency and dispensing with the second reading.
8. **Resolution 2022-140.** Resolution declaring nuisance for excessive vegetation at 5321 Plumridge Drive, declaring an emergency and dispensing with the second reading.
9. **Resolution 2022-141.** Resolution declaring nuisance for excessive vegetation at 5340 Gander Drive, declaring an emergency and dispensing with the second reading.
10. **Resolution 2022-142.** Resolution declaring nuisance for accumulated debris at 416 Greenwell Avenue, declaring an emergency and dispensing with the second reading.
11. **Resolution 2022-143.** Resolution declaring nuisance for accumulated debris at 5290 Whitmore Drive, declaring an emergency and dispensing with the second reading.
12. **Resolution 2022-144.** Resolution declaring nuisance for excessive vegetation and accumulated debris at 306 Anderson Ferry Road, declaring an emergency and dispensing with the second reading.

**XIV. PUBLIC COMMENT**

**XV. ANNOUNCEMENT OF COMMUNITY EVENTS**

**XVI. EXECUTIVE SESSION**

1. To retire to Executive Session to consider appointment, employment, dismissal, discipline, promotion, demotion and/or compensation of a public employees of the Township and to consider confidential information related to the marketing plans, specific business strategy, trade secrets, or personal financial statements of an applicant for economic development assistance.
2. To conclude the Executive Session and return to the public meeting.
3. Any action as the result of the Executive Session.

**XVII. ADJOURN MEETING**

**NEXT MEETING WEDNESDAY, SEPTEMBER 14, 2022**