



Board of Trustees – Meeting Agenda
December 8, 2021 at 6:00 P.M.
Glen Carder Lodge, Delhi Park
5125 Foley Road, Cincinnati, OH 45238

I. OPEN THE MEETING

1. Pledge of Allegiance
2. Moment of Silence

II. APPROVAL OF MINUTES (Regular Meeting on 11/16/21)

III. APPROVAL OF OVERTIME (Period ending 11/16 & 11/30/21)

IV. APPROVAL OF BILLS

V. REPORT FROM THE FISCAL OFFICER

1. **Resolution 2021-192.** Resolution budgeting revenues and amending appropriations for expenses, declaring an emergency and dispensing with the second reading.
2. **Resolution 2021-193.** Resolution authorizing the Township Administrator to spend greater than \$10,000 on behalf of the Township, declaring an emergency and dispensing with the second reading.
3. Significant Transactions

VI. TRUSTEES' CORRESPONDENCE

VII. BUDGET PRESENTATION

- | | |
|-----------------------------------|---|
| 1. <u>Police Department</u> | Chief Jim Howarth |
| 2. <u>Fire Department</u> | Chief Doug Campbell |
| 3. <u>Information Technology</u> | Patti Dignan, Information Technology Director |
| 4. <u>Public Works Department</u> | Ron Ripperger, Public Works Director |
| 5. <u>Community Development</u> | Greg DeLong, Assistant Township Administrator |
| 6. <u>Parks Department</u> | Greg DeLong, Assistant Township Administrator |
| 7. <u>Human Resources</u> | Jack Cameron, Township Administrator |
| 8. <u>Administration</u> | Jack Cameron, Township Administrator |

VIII. FIRE DEPARTMENT

1. No Agenda Items.

IX. PARKS AND RECREATION

1. Resignation Recommendation
 - Accept the seasonal resignation of Louis J. Nie, Jr. in the Parks & Recreation Department effective November 15, 2021.
 - Accept the seasonal resignation of Elizabeth A. Roedersheimer in the Parks & Recreation Department effective November 13, 2021.

X. POLICE DEPARTMENT

1. Hiring Recommendation
 - Approve the hiring of Kalee N. Vicars as the Community Advocate in the Police Department at \$52,000 per year effective December 9, 2021 upon successful completion of the background investigation.
2. Resignation Recommendation
 - Accept the voluntary resignation of Part-Time Police Clerk Kaitlyn M. Cavanaugh in the Police Department effective December 11, 2021.

XI. PUBLIC WORKS

1. **Resolution 2021-194.** Resolution authorizing the Public Works Director to prepare and submit an application to participate in the Ohio Public Works Commission's State Capital Improvement and Local Transportation Improvement Programs, declaring an emergency and dispensing with the second reading.
2. Grant Acceptance Recommendation
 - Accept and authorize the Township Administrator and Public Works Director to sign project agreements with SORTA for sidewalk grants.
 - \$130,407 for Greenwell Avenue between Mt. Alverno Road and Delhi Pike
 - \$356,893 for Neeb Road between Foley Road and Delhi Pike
 - \$93,764 for Mt. Alverno Road between Paul Road and Delhi Pike
3. Resignation Recommendation
 - Accept the voluntary resignation of Service Worker 1 Bradley W. Padur in the Public Works Department effective December 11, 2021.

XII. ADMINISTRATION

1. No Agenda Items.

XIII. COMMUNITY DEVELOPMENT

1. Board of Zoning Appeals Appointment Recommendation
 - Re-appoint Andrew Mattei to the Board of Zoning Appeals for a five (5) year term ending December 31, 2026.
2. Zoning Commission Appointment Recommendation
 - Re-appoint Martin E. Michels to the Zoning Commission for a five (5) year term ending December 31, 2026.
3. **Resolution 2021-195.** Resolution certifying violation abatement expenses at 1025 Fashion Avenue, 5418 Casual Court, 5348 Whitmore Drive, 5321 Plumridge Drive, 289 Anderson Ferry Road, 5248 Woodlake Drive, 5433 Cleves Warsaw Pike 4288 Skylark Drive, 4301 Delryan Drive, 5344 Orangelawn Drive, and 425 Morrvue Drive to the county auditor for assessment, declaring an emergency, and dispensing with the second reading.
4. **Resolution 2021-196.** Resolution declaring nuisance for accumulated debris at 435 Vaughn Road, declaring an emergency, and dispensing with the second reading.
5. **Resolution 2021-197.** Resolution declaring nuisance for accumulated debris at 957 Neeb Road, declaring an emergency, and dispensing with the second reading.

XIV. PUBLIC COMMENTS

XV. ANNOUNCEMENT OF COMMUNITY EVENTS

XVI. EXECUTIVE SESSION

1. To retire to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee of the Township and confidential information related to the marketing plans, specific business strategy, trade secrets, or personal financial statements of an applicant for economic development assistance.
2. To conclude the Executive Session and return to the public meeting.
3. Any action as the result of the Executive Session.

XVII. ADJOURN MEETING

NEXT MEETING TUESDAY, DECEMBER 21, 2021