

The April 14, 2021 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chair Rosanne K. Stertz via Zoom virtual format. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were present.

#### OPEN THE MEETING:

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- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence for Leroy Robben, father-in-law of Fiscal Officer Jim Luebbe. Mr. Robben passed away on March 31<sup>st</sup> leaving behind his wife Bonnie; his children: Dave and Kim Robben, Sue and Mark Nartker, Judi & Jay Stautberg and Lisa and Jim Luebbe; and nine grandchildren. Prayers for the Robben family as they mourn the loss of their loved one.

#### APPROVAL OF MINUTES: (Regular Meeting on 3/31/2021)

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Motion to approve the minutes from the Board of Trustees regular meeting held on March 31, 2021 was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### APPROVAL OF OVERTIME: (Pay Period ending 4/6/21)

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Motion to approve payment of overtime for pay periods ending April 6, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### APPROVAL OF BILLS:

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Motion to approve bills for payment was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### REPORT FROM THE FISCAL OFFICER: James J. Luebbe

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##### 1. **Resolution 2021-045**

Trustee Sieve introduced and moved the adoption of a resolution authorizing the Township Administrator to spend greater than \$10,000 on behalf of the Township, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron reported that the spending includes a contract with Forever Lawn for the installation of the playground surface, and roof repairs at the Public Works facility, which was included in the Public Works operating budget.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

##### 2. **Significant Transactions:**

- Expenditures: April 1 Payroll in the amount of \$301,000 Payroll on April 1: \$301,000.
- Deposits: \$464,000 from FEMA for the purchase and closing of homes on Rapid Run Road, and \$663,000 from Hamilton County for our Real Estate Tax advance.

#### TRUSTEES' CORRESPONDENCE:

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- Acknowledgement of Assistant Police Chief Jeff Braun by Trustee Sieve for being recognized by Oak Hills School District in their spring edition of the Oak Hills Highlander Highway Alumni magazine.
- Trustee Stertz reported on an upcoming Metropolitan Sewer District sewer replacement project on Mayhew and Leath, scheduled from April 22<sup>nd</sup> through August 22<sup>nd</sup>, Mondays through Fridays and some Saturdays, with street closures as needed.

- Trustee Stertz reported that the Township's aggregation electricity supplier Dynegy recently mailed to eligible residents an invitation to join the program. She suggested calling the Township Administration office with questions about the offer.

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**SPECIAL PRESENTATION: Reading of a Proclamation: Mount St. Joseph University 'Forever 22' Day**

A Motion Proclaiming Mount St. Joseph University 'Forever 22' Day on April 22, 2021 in Delhi Township, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

- Trustee Stertz read the Proclamation honoring Lauren Hill and recognizing Mount St. Joseph University for keeping her legacy alive. She added that due to COVID-19, this year the Mount will be hosting a virtual event to remember and honor Lauren and raise money for the memorial scholarship fund.

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**FIRE DEPARTMENT: Fire Chief Doug Campbell**

**1. Resignation Recommendation**

Motion to Accept the voluntary resignation of Part-Time Firefighter Benjamin D. Feldman effective April 10, 2021 was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

2. Homebound COVID-19 Vaccination Program - Chief Campbell reported that they will be resuming the vaccination program this week.

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**PARKS & RECREATION: Interim Director Randy Supe**

**1. Hiring Recommendation**

Motion to Approve the hiring of Jacob A. Rudolf as Seasonal Parks & Recreation Worker in the Parks & Recreation Department at a pay rate of \$9.00 per hour effective April 1, 2021 and completion of drug testing and background check, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Davis, Sieve and Stertz voted YES. Motion carried.

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**POLICE DEPARTMENT: No Agenda Items.**

- Happy birthday wishes to Chief Howarth who is off today celebrating with his family.

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**PUBLIC WORKS DEPARTMENT: Director Ron Ripperger**

**1. Hiring Recommendation**

Motion to Approve the hiring of Brendan J. Marchetti as Seasonal Maintenance Worker in the Public Works Department at a pay rate of \$13.30 per hour effective April 15, 2021 and completion of drug testing and background check, was moved by Trustee Sieve and seconded by Trustee Davis.

Mr. Ripperger reported that they are happy to have Brendan come back for his fifth year.

2. Rapid Run Road Property Acquisition / Demolition – Mr. Ripperger reported that there is a lot of activity going on at the properties that have been acquired, including police and fire training exercises, and preparations for upcoming demolition that should start in a few days.

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**ADMINISTRATION: No Agenda Items.**

Mr. Cameron made a reference to Trustee Sieve joining him in his office for the meeting, confirming that they are complying with the Governor's recent update to the mask mandate which suggests that people who are fully vaccinated can meet without face masks.

**1. Resolution 2021-046**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 425 Pedretti Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported, this is the seventeenth complaint concerning trash and debris, in the last ten years at this address.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

**2. Resolution 2021-047**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 515 Allenford Court, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported, this is the first offense and owner-occupied property, including furniture that is scattered in the front and side yard.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

**3. Resolution 2021-048**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 957 Neeb Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported, this is the first offense and owner-occupied property, including tires and a metal trough located in the rear yard.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

**4. Resolution 2021-049**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 4932 Mount Alverno Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported, this is the second offense and owner-occupied property that was abated this year on February 5<sup>th</sup>.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

5. Mr. DeLong provided an update on the following items:
  - The number of nuisance complaints (243) are up from last year at this time.
  - On Monday, the newly updated Zoning Resolution went into effect.
  - The number of Zoning certificates processed (87) have doubled as compared to this time last year.
  - Nuisance violation process – can take up to 4 – 6 weeks from inspection to finish.

PUBLIC COMMENT: No Public Comment Submitted

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ANNOUNCEMENT OF COMMUNITY EVENTS:

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1. Delhi Branch Library Outdoor Storytime, for birth through preschool, is on Tuesday and Wednesday mornings.
2. Delhi Branch Library Virtual Homeschool Book Club from 1:00pm – 2:00pm on Wednesday, April 21<sup>st</sup>.
3. Delhi Branch Library Virtual Adult Book Club from 6:00pm – 7:00pm on Wednesday, April 21<sup>st</sup>.
4. Cincinnati Recycling & Reuse Hub: Electronics Recycling Drive-Through, on Saturday, April 24<sup>th</sup>, May 15<sup>th</sup> and May 29<sup>th</sup> at the warehouse located at 911 Evans Street.
5. Delhi Clean Up Day is scheduled at the Delhi Community Center on Saturday May 1<sup>st</sup> from 9:00am – 2:00pm.
6. The Delhi Business Association Paper Shred Day is on Saturday, May 1<sup>st</sup> from 9:00am – noon.
7. The Delhi Historical Society presents “The History of Advertising” on Monday, May 10<sup>th</sup> from 7:00pm – 8:00pm.
8. Delhi Township Veterans Association will meet at the Delhi Park Lodge at 7:30pm for their general meeting on Tuesday, May 11<sup>th</sup>.
9. WeTHRIVE! Community Event: UC Health Mobile Mammography Van will be at the Delhi Park Lodge on Thursday, May 13<sup>th</sup> from 8:00am – 10:30am.
10. Delhi Community Yard Sale will be held on Saturday, May 15<sup>th</sup> from 8:30am – 12:00pm.
11. Delhi Farmer’s Market will be open on Saturday mornings at Clearview Lake from May 29<sup>th</sup> through August 28<sup>th</sup>.
12. Hamilton County Recycling & Solid Waste District: Yard Trimmings Drop Off Program is open on Saturdays and Sundays at Oakdale Elementary School, 3850 Virginia Court, Green Township.

Trustee Stertz confirmed their next regular meeting will be conducted in the Zoom meeting format, accessible on the Township’s Facebook page, at 6:00pm on April 28<sup>th</sup>.

ADJOURN MEETING:

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With no further business to come before the Board, a motion to adjourn was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Approved: \_\_\_\_\_, Fiscal Officer  
 \_\_\_\_\_, Chair  
 \_\_\_\_\_, Trustee  
 \_\_\_\_\_, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

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 James J. Luebbe, Fiscal Officer