

The February 10, 2021 regular meeting of the Delhi Township Board of Trustees was called to order by Board Chair Rosanne K. Stertz at 6:00 p.m. via Zoom virtual meeting. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were also present.

#### OPEN THE MEETING:

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- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence, for members of our Public Works Crew and our Police Officers, who will be out on the roads this evening providing a public service during the anticipated snow event.

#### APPROVAL OF MINUTES: (Regular meeting on 01/27/21)

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Motion to approve the minutes from the regular Board of Trustees meeting held on January 27, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### APPROVAL OF OVERTIME: (Pay Period ending 01/26/21)

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Motion to approve payment of overtime for pay period ending January 26, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### APPROVAL OF BILLS:

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Motion to approve bills for payment was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### REPORT FROM THE FISCAL OFFICER: James J. Luebbe

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1. **Resolution 2021-016**

Trustee Sieve introduced and moved the adoption of a resolution authorizing the Township Administrator to spend greater than \$10,000 on behalf of the Township, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Resolution 2021-017**

Trustee Sieve introduced and moved the adoption of a resolution updating and introducing an Auditor of State's Fraud Hotline Policy to Article 2 Ethical Conduct / Public Records / Confidentiality of the Delhi Township Amended and Restated Summary of Policies dated January 1, 2014, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. Luebbe reported the update to the Summary of Policies, per recommendation of the State Auditor's office, will give employees access to the State Auditor's office for reporting fraudulent activity.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

3. **Significant Transactions:**

- *Disbursements:* February 4: \$310,000 for Payroll; \$127,000 for monthly Police and Fire Pension; \$147,000 for monthly OPERS contribution; \$114,000 for closing costs related to the first property acquisition on Rapid Run Road.

- *Cash Receipts:* Receipt of \$44,000 for Franchise fee payment, and \$3.3 million advanced payment of real estate taxes.
- Confirmation of the receipt of FEMA funds for the appraisal and demolition of those properties on Rapid Run Road included in Phase III.

#### TRUSTEES' CORRESPONDENCE:

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- Trustee Sieve received correspondence from a resident asking about the removal of the portable toilet from Delhi Park.
- Mr. Cameron confirmed the portable toilet was removed after the restrooms were winterized because of the inability to provide for the proper sanitizing and hand washing, per the safety regulations being ordered by the State during the pandemic.
- Trustee Sieve reported Skyline will keep their drive-thru open throughout the duration of their renovation project expected to take 8 to 10 weeks.
- Trustee Davis referenced the topic of garbage and debris on sidewalks and parking lots in the business district on Delhi Pike. He confirmed that Hamilton County does not want to maintain trash receptacles on Delhi Pike and suggested that we keep the conversation going, while our Zoning Department continues to inspect and monitor nuisance complaints that are called in on properties located in the business district.
- Trustee Stertz reported that the new edition of the Delhi Dispatch newsletter was mailed out this week. She referred anyone who does not receive a copy to contact the Administration office.
- Trustee Stertz acknowledged receipt of many compliments on the removal of snow by our Public Works Crew during recent snow events.
- Trustee Stertz reported, starting with their next meeting, Department Heads will be providing updates on what is going on in their departments.

#### PRESENTATION: Hamilton County Public Health: Health Commissioner Greg Kesterman

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Mr. Kesterman reported on this week's COVID-19 statistics county-wide:

- Continuing to see a reduction in cases;
- Presumed recovery of 61,649 patients out of the total of 69,549 cases;
- 8,100 active cases;
- In June, the peak in hospitalization, saw a decline in cases due to face coverings and social distancing;
- Experienced the largest peak so far on December 10 with 716 new cases;
- Total of 304 new cases (number looks good from a case perspective);
- Positivity rate is 9.7% - as of today, suburbs have a higher incident rate at 10.5% as compared to 8.6% for the City of Cincinnati;
- Test and Protect Program – access points for testing throughout Hamilton County;
- Starting to see a significant decline in hospitalizations at a rate of 2 to 3 per day (compared to the past 3 months, have seen it as high as 750 – 800 per day);
- 407 patients in our hospital systems;
- Seeing a decline of Intensive Care Unit Admissions at 110 (the count has been much higher closer to 200 with more than 95 on ventilators);
- Seeing the highest number of deaths over the entire pandemic at 27 patients in the past 7 days;
- Delhi has had a total of 80 people hospitalized throughout the pandemic;
- The majority of cases were 65 and older; 3 were between 0 – 5 years of age; 2 were school-aged;
- Currently in the Phase 1B Vaccination distribution – 65 and older, and those with chronic illnesses are now eligible;
- This week, with schools are going back to in-person learning, Oak Hills Local School District will receive the vaccine in 2 shots, once a week for 2 consecutive weeks;
- Vaccine registration is now open through the Hamilton County Public Health District website. Registration is also available with the participating providers who are listed at the bottom of the website page, the largest being Kroger;
- Currently 9% of the County's population have been vaccinated (50 providers throughout the service area);

- Vaccinations have made a significant impact on reducing the virus in our senior population, 80 and over (they are 56% of our total population);
- End of last week, 6,450 people received doses;
- As of Friday, 6,399 people were vaccinated;
- For help with transportation, call the Council on Aging or 211.

The Trustees thanked Mr. Kesterman and his team at Hamilton County Public Health for their thorough reporting. Understanding the difficulty registering for the vaccine, it was suggested to register on the Hamilton County Board of Health’s website and contact all of the providers to find out when they are taking appointments.

Mr. Kesterman apologized for the inconvenience with the registration, stating that it is an unknown when to expect the delivery of the vaccines to the providers.

Administrator Cameron confirmed there is an active post on the Township’s website that will link you to the Hamilton County Board of Health’s website where you can register for the COVID-19 vaccination, including a listing of the participating providers.

**FIRE DEPARTMENT: Chief Campbell**

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**1. Injury on Duty Extension Recommendation**

- A Motion to extend the injury on duty leave for Firefighter/Paramedic Austin Peining until May 5, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

**2. Resolution 2021-018**

Trustee Sieve introduced and moved the adoption of a resolution entering into a Collective Bargaining Agreement with Delhi Firefighters Association, declaring an emergency and dispensing with the second reading.

Chief Campbell reported, this is the Part Time Contract, adding physical and capability testing to the annual review process.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

**PARKS & RECREATION: No Agenda Items**

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**POLICE DEPARTMENT: Chief Jim Howarth**

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- Chief Howarth thanked the public for their cooperation while out on the roads during the snow event.

**PUBLIC WORKS DEPARTMENT: Director Ronald Ripperger**

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**1. Resolution 2021-019**

Trustee Sieve introduced and moved a resolution awarding contract to Adleta Construction Company for the Delhi Township Street Rehabilitation and Repair Project 2021-A and accepting Alternate 1, rejecting bids, establishing Huntington Bank as escrow agent, declaring an emergency, and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron, on behalf of Public Works Director Ron Ripperger, informed the Board that Adleta Construction Company responded with the lowest and most responsive bid. In addition, he confirmed the price was low enough that we will be able to pave the parking lot at Floral Paradise Gardens.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

2. With regard to snow removal on Township roads, Mr. Cameron reminded everyone that the Township performs snow removal on streets back in the subdivisions, while Hamilton County is responsible for treating and snow removal on the main roads.

#### ADMINISTRATION: Administrator Jack Cameron

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1. **Resolution 2021-020**

Trustee Sieve introduced and moved the adoption of a resolution declaring intent to conduct an Internet Auction through GovDeals for the sale of unneeded, obsolete, unfit, or not for public use Township personal property effective until December 31, 2021, and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron confirmed the Internet Auction helps us properly get rid of unneeded or obsolete Township property per requirements of the Ohio Revised Code.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

#### COMMUNITY DEVELOPMENT DEPARTMENT: Director Greg DeLong

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1. **Resolution 2021-021**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 3935 Delhi Pike, declaring an emergency, and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported, the property was found in the same condition with tires and random trash during the follow up inspection this morning. He added that it is a repeat offender.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Resolution 2021-022**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 5312 Plover Lane, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported, the property was found in the same condition during the follow up inspection this morning. He confirmed that it is a repeat offender.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

Mr. DeLong added they will try to work with the residents on options within their trash removal service to help them dispose of the unwanted items.

3. A Motion to schedule a special meeting on Tuesday, March 2<sup>nd</sup> at 9:00am, to review and consider the Zoning Commission's recommendation concerning the Zoning Resolution revision, was moved by

Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

PUBLIC COMMENT: No Public Comment Submitted

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**ANNOUNCEMENT OF COMMUNITY EVENTS:**

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1. Delhi Branch Library Virtual Homeschool Book Club is scheduled on Wednesday, February 17, 2021 at 1:00pm.
2. Delhi Branch Library Virtual Adult Book Club is scheduled on Wednesday, February 17, 2021 at 6:00pm.
3. Our Lady of Victory Upcoming Blood Drive will be on Wednesday, March 3, 2021 from 12:00pm – 6:00pm.
4. Delhi Historical Society program: “George Remus, Bourbon King,” is scheduled on Monday, March 8, 2021 at 7:00pm.
5. Delhi Township Veterans Association will conduct their General Meeting on Tuesday, March 9, 2021 at 7:30pm.

Trustee Stertz confirmed their next meeting will be conducted in the Zoom virtual format on February 24, 2021 accessible on the Township’s Facebook page live at 6:00 p.m.

**EXECUTIVE SESSION:**

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Motion to retire to Executive Session to consider the appointment and employment and/or compensation of a public employee of the Township, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

**RETURN TO PUBLIC MEETING:**

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Motion to conclude Executive Session and return to the public meeting, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

**ADJOURN MEETING:**

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With no further business to come before the Board, a motion to adjourn was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Approved: \_\_\_\_\_, Fiscal Officer  
 \_\_\_\_\_, Chair  
 \_\_\_\_\_, Trustee  
 \_\_\_\_\_, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

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James J. Luebbe, Fiscal Officer