

The February 22, 2023 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chair Michael D. Davis at the Township Administration Building, 934 Neeb Road, Cincinnati, OH 45233. Trustee Rose K. Stertz, Trustee Cheryl A. Sieve, Fiscal Officer James J. Luebbe, Administrator Skyler Miller and Law Director Bryan E. Pacheco were also present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code were complied with for the meeting.
- The meeting began with the Pledge of Allegiance followed by a moment of silence to honor and remember Judge Jon Sieve, with heartfelt sympathy for Cheryl. Judge Sieve served two terms on the Hamilton County Court of Domestic Relations, one as Administrative Judge, after serving three years as a Magistrate in the court. Prior to public service, Jon was president of Sieve Pontiac, along-established Westside family business, and also engaged in the private practice of law; he graduate of St. Xavier High School, the University of Notre Dame and the University of Cincinnati College of Law. Survived by his loving wife Cheryl Sieve, his sister, Judge Sylvia Sieve Hendon; niece, Melissa Hendon Deters and nephew, Chip Hendon; eight great nieces and nephews and two great-greats.
- Trustee Sieve thanked the community for the expressions of love and support.

APPROVAL OF MINUTES: (Regular Meeting on 2/08/2023)

- A Motion to approve the minutes from the Board of Trustees regular meeting on February 8, 2023, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVAL OF PAYMENT OF OVERTIME: (Pay Period ending 02/07/2023)

- A Motion to approve overtime for pay period ending February 7, 2023, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

APPROVAL OF BILLS:

- A Motion to approve bills for payment was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: James J. Luebbe

1. Significant Transactions:
Disbursements: February 16 Payroll in the amount of \$341,000;
Receipts: February 8: Real Estate tax advancement in the amount of \$3,450,000; February 21: \$44,000 for the Cable Franchise fees; February 22: \$59,000 for our Motor Vehicle License Tax, Gasoline Tax and Local Government Fund.

TRUSTEES' CORRESPONDENCE:

- Trustee Stertz referenced the receipt of correspondence from a resident expressing appreciation for Fire Department personnel Haley Dannemiller, Tyler Ruhe, and Kevin Kraemer for the exceptional services provided during a recent run.
- Trustee Stertz reported that the Board attended the 1st Annual Police Awards Night, of which provides an opportunity for police officers to be recognized by their peers for outstanding service.
- Trustee Stertz commented on a request from Hamilton County to share information about an opportunity to register for a training program to become Weather Spotters.
- Trustee Sieve made some references to the Board's attendance at various functions over the weekend, including the Naturalization Ceremony hosted by St. Dominic, Delhi Township Police Awards Dinner, and the annual bowling fundraiser to raise money for the Kids, Cops, and Firefighters program.
- Trustee Sieve made reference to the Fire Department's blessing and push-in ceremony for the new Quint ladder truck.

- Trustee Davis commented on the events the Board attended over the weekend and the comradery shared by all.

SPECIAL PRESENTATIONS:

1. Police Department – Swearing-In & Badge Pinning Ceremony – Officer Hunter Gibson
 - Welcome to Cincinnati Police Officers in attendance, Officer Gibson’s friends.
 - Chief Howarth commented on Hunter’s personal and professional background: He is currently 8 weeks into the FTO program and will be patrolling on his own after completing the program. Prior to Delhi, Hunter worked for the Cincinnati Police Department upon graduating from the Academy in 2019.
 - Trustee Davis administered the oath to Officer Gibson.
 - Officer Gibson thanked the Board of Trustees for the opportunity to serve the community and his friends and family for their support over the years.
 - Introduction of his family members and badge pinning with his mother.
2. Township Governmental Electric Aggregation program update – Daniel Deters, Energy Alliances

Mr. Deters provided an update on the status of the electric aggregation program. While they anticipate Duke’s price to exceed 9 cents per kWh starting in May, and based on pricing recently locked in for adjacent communities, they are confident they will be able to lock in a rate less than 6 ½ cents for two years. In order for him to move forward with finalizing a contract with the supplier he communicated the need to enter into an agreement with the Township to secure pricing as soon as possible.

In response to questions from the Board, Mr. Deters confirmed that they have selected Energy Harbor as the energy supplier with an offer to lock in under 6 ½ cents per kWh with a contract effective to start in May, including an option for the residents to opt-out.

FIRE DEPARTMENT: No Agenda Items.

PARKS & RECREATION: Director Park Operations

1. Department Update
 - Review of the list of planned events for the Summer Fun Series.
 - Review of the concert schedule, increased from 4 to 6, held on Thursday evenings.
 - Special Event and Program Coordinator – currently taking applications for this part-time position.
 - Discussion regarding preparations for getting the parks ready for the spring / summer season with opening day for restrooms scheduled on April 1st.
 - Discussion regarding fights at the Skate Park. The Park Resource Officer will begin his patrol on April 1st. If you see something going on, call the non-emergency police number.

POLICE DEPARTMENT: Chief Jim Howarth

Department Update

- Chief Howarth shared details of the selective high exposure enforcement over the past two weeks to address people running red lights in the business district:
 - Officers spent an extra 18 hours and 44 minutes with the patrol.
 - Issued 6 citations, 13 written warning and 6 verbal warnings.
 - They will continue to run the enforcement at major intersections.
 - Trustee Davis identified the problem and need to continue the enforcement.

PUBLIC WORKS DEPARTMENT: Director Ron Ripperger

1. Hiring Recommendation

A Motion to Approve the hiring of Steven M. Kuhling as Service Worker I in the Public Works Department at the first-step per the collective bargaining agreement with the Delhi Road Department Employees Association and successful completion of the pre-employment drug testing and

background check effective on February 22, 2023, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

- Mr. Ripperger commented on the hiring process and the experience and background Mr. Kuhling will bring to the department.

2. Project Update

- Greenwell Sidewalk project – the project should be completed in the next few weeks.
- Neeb Road Sidewalk project – construction planned to start mid-March.

ADMINISTRATION: Administrator Skylor Miller

1. **Resolution 2023-018**

Trustee Stertz introduced and moved the adoption of a resolution Declaring intent to conduct Internet Auction through GovDeals for the sale of unneeded, obsolete, unfit, or no longer needed for public use Township personal property effective until December 31, 2023, declaring an emergency and dispensing with the second reading. Trustee Sieve seconded.

Mr. Miller reported this is an annual resolution to establish the Township's interest in continuing to use GovDeals to dispose of unneeded equipment, confirming that we are preparing a list of items for an April disposal process.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Resolution 2023-019**

Trustee Stertz introduced and moved the adoption of a resolution Authorizing Delhi Township to “pick up” the statutorily required contribution to the Ohio Public Employees Retirement System for certain employees of Delhi Township pursuant to Internal Revenue Code Section 414(h)(2) and dispensing with the second reading. Trustee Sieve seconded.

Mr. Miller reported that the resolution replaces resolution 2023-017 with updated language required by OPERS.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

3. Energy Services Provider Recommendation

A Motion to Authorize the Township Administrator to enter into a new contract with Energy Harbor LLC as the new energy services provider for the Township's Electric Aggregation Program at a rate not to exceed 7.5 cents per kWh, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

4. Administrator's Update – Delhi Towne Square

- Reviewed photos of recent activity at the site.
- Referenced a modification to the plans for the stage at the south end of the lawn.
- Steel Topping Ceremony – reviewed photos from the ceremony held on Friday, February 10th.

1. Resolution 2023-020

Trustee Stertz introduced and moved the adoption of a resolution Declaring nuisance for accumulated debris at 4605 Foley Road, declaring an emergency and dispensing with the second reading. Trustee Sieve seconded.

Mr. Roach confirmed they originally started with 19 nuisances on the draft agenda, since then, were able to reduce it down to 12, taking 2 more off this morning after confirming compliance during the final inspections.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2023-021

Trustee Stertz introduced and moved the adoption of a resolution Declaring nuisance for accumulated debris at 5554 Cleander Drive, declaring an emergency and dispensing with the second reading. Trustee Sieve seconded.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2023-022

Trustee Stertz introduced and moved the adoption of a resolution Declaring nuisance for accumulated debris at 4491 Cloverhill Terrace, declaring an emergency and dispensing with the second reading. Trustee Sieve seconded.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

4. Resolution 2023-023

Trustee Stertz introduced and moved the adoption of a resolution Declaring nuisance for accumulated debris at 5415 Whitmore Drive, declaring an emergency and dispensing with the second reading. Trustee Sieve seconded.

Mr. Roach identified the items of debris.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

5. Resolution 2023-024

Trustee Stertz introduced and moved the adoption of a resolution Providing for the removal of a junk motor vehicle at 990 Beechmeadow Lane, declaring an emergency and dispensing with the second reading. Trustee Sieve seconded.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

6. Resolution 2023-025

Trustee Stertz introduced and moved the adoption of a resolution Declaring nuisance for accumulated debris at 842 Neeb Road, declaring an emergency and dispensing with the second reading. Trustee Sieve seconded.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

7. Resolution 2023-026

Trustee Stertz introduced and moved the adoption of a resolution Declaring nuisance for accumulated debris at 3964 Delhi Pike, declaring an emergency and dispensing with the second reading. Trustee Sieve seconded.

Mr. Roach confirmed that he extended the compliance due date by 7 days after having a lengthy discussion with the property owner who asked for an extension.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

8. Resolution 2023-027

Trustee Stertz introduced and moved the adoption of a resolution Declaring nuisance for accumulated debris at 416 Greenwell Avenue, declaring an emergency and dispensing with the second reading. Trustee Sieve seconded.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

9. Resolution 2023-028

Trustee Stertz introduced and moved the adoption of a resolution Declaring nuisance for accumulated debris at 376 Glen Oaks Drive, declaring an emergency and dispensing with the second reading. Trustee Sieve seconded.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

10. Resolution 2023-029

Trustee Stertz introduced and moved the adoption of a resolution Declaring nuisance for accumulated debris at 5161 Cleves Warsaw Pike, declaring an emergency and dispensing with the second reading. Trustee Sieve seconded.

Mr. Roach confirmed that the debris had been there for 14 days, if not longer.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

PUBLIC COMMENT:

Adam Kunsman with Edward Jones addressed the Board about his desire to host the “Letters to Soldiers” event at the Delhi Park Lodge again this year following the Delhi Christmas Parade. He confirmed that he intends to start planning earlier in the year and hopes to grow the event with the support from other businesses.

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. 2023 Spring Softball Recreation Leagues are now forming. Contact Delhi Parks for more information.
2. Delhi Branch Library program “Office Hours: Writer-in-Residence” is scheduled on Thursday, March 9th.
3. Delhi Historical Society program, “Lost Treasures of Cincinnati” by Amy Brownlee will be at the Delhi Senior Community Center on Monday, March 13th at 7pm.

EXECUTIVE SESSION:

A Motion to Retire to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion and/or compensation of a public employees of the Township, and to consider confidential information related to the marketing plans, specific business strategy, trade secrets, or personal financial statements of an applicant for economic development assistance and imminent litigation, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Announcement of next meeting:

Trustee Davis confirmed the date of the Board’s next regular meeting on Wednesday March 8th at 6PM.

RETURN TO PUBLIC MEETING:

A Motion to Conclude Executive Session and Return to the public meeting was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

ADJOURN MEETING:

With no further business to come before the Board, a Motion to adjourn was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Approved: _____, Fiscal Officer

_____ , Chair

_____ , Trustee

_____ , Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer