

The February 23, 2022 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chairperson Cheryl A. Sieve at the Glen Carder Lodge, Delhi Park, 5125 Foley Road. Trustee Rosanne K. Stertz, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were also present.

#### OPEN THE MEETING:

---

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code were complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence dedicated to Delmer Charles Weddle. Mr. Weddle was a pillar of the community and a great supporter of the Delhi Citizen's Police Association, the Delhi Skirt Game and the Delhi Township Veterans Association. He was also a 50-year active member of Shiloh United Methodist Church. He leaves behind three children, nine grandchildren, and twenty-two great-grandchildren. Our thoughts and prayers go out to the Weddle family as they mourn the loss of their loved one. Rest in peace, Del.

#### APPROVAL OF MINUTES (Special Meetings on 1/25 & 1/26 & Regular Meeting on 1/26)

---

A Motion to approve the minutes of the special meetings on January 25 & 26 and regular meeting on January 26, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

#### APPROVAL OF OVERTIME (Period ending 1/25 & 2/8)

---

A Motion to approve overtime for period ending January 25 and February 8, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

#### APPROVAL OF BILLS:

---

A Motion to approve bills for payment, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

#### REPORT FROM THE FISCAL OFFICER: James J. Luebbe

---

##### 1. **Resolution 2022-015**

Trustee Davis introduced and moved the adoption of a resolution amending appropriations for expenses, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron reported that the appropriations amendment is related to the purchase of turnout gear for the Fire Department.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

##### 2. **Resolution 2022-016**

Trustee Davis introduced and moved the adoption of a resolution authorizing the Township Administrator to spend greater than \$10,000 on behalf of the Township, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron confirmed that the budgeted spending is related to the purchase of two snow plow trucks for the Public Works Department. He stated that the cost came in higher than what was anticipated last year.

Mr. Ripperger reported that while the purchase was scheduled in the TIF budget for the past five years with the estimated cost staying the same, this year's quote came in much higher due to the inflationary cost of goods and services.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

3. **Significant Transactions:** March 3 Payroll in the amount of \$315,000; March 17 Payroll in the amount of \$311,000; \$51,000b check cut to Harrison Excavation for the demolition work on Rapid Run Road; \$38,000 check cut to Stryker Sales Corp. for two LUCAS chest compression systems; and a check for \$47,000 payable to BSC for design services for Delhi Towne Square.  
**Receipts:** \$4,225,000 for Real Estate tax advancement; \$45,000 for Cable Franchise fees; \$29,000 from the Local Government Fund, \$27,000 from the Gasoline Fund, and \$18,000 from the Permissive Motor Vehicle License Tax.

#### TRUSTEES' CORRESPONDENCE:

- With regard to the new playground in Delhi Park as becoming a place for teenagers to congregate, Trustee Davis thanked Park staff and Police Officers for their efforts monitoring the park and playground area and keeping it safe for park patrons and surrounding neighbors.
- Trustee Davis referenced the receipt of correspondence regarding properties adjacent to the park to be addressed at another time.
- Reference some positive comments regarding snow removal during recent snow and ice storms, Trustee Stertz thanked staff who were out clearing the snow and ice from township streets.
- With regard to correspondence received by the office, Trustee Stertz commented that all correspondence is reviewed and if appropriate responded to; however, if you would submit a comment or question and not receive a response, please know that it is because we are not able to comment on certain topics.
- Reference the recent snow and ice storms, Trustee Sieve recognized the efforts of the crew who worked on snow removal and the police officers who provided extra monitoring.

#### SPECIAL PRESENTATION: Police Commendation Award Ceremony: Police Officer Heather Taylor

- Police Chief Howarth opened the special presentation with a synopsis of the April 24, 2002 missing persons cold case involving a mother, Stephanie Van Nguyen, and her two children, Kristina, age 4, and John, age 3, and on its 20<sup>th</sup> anniversary, and a request from Officer Heather Taylor in March, 2021, to re-open the case.
- Over the next seven months, Officer Taylor worked with multiple local, state and federal agencies and on October 15, 2021, conservation officers with the Indiana Department of Natural Resources and the Hamilton County Police Association Dive Team were able to locate and identify Mrs. Van Nguyen's vehicle in the Ohio River, located in Aurora Indiana in 53' of water just 300' off shore. A human remain was found in the vehicle. In January of this year, the bone was confirmed a positive DNA match and identified as Stephanie Van Nguyen.
- Ms. Taylor shared her case study, including some of the pivotal moments, agencies and individuals involved in the case who helped in the recovery of the car and identification of Stephanie Van Nguyen.
- Officer Taylor's Patrol Supervisor and the Investigation's Lieutenant made the commendation for the extraordinary achievement and significant notorious service award through the Delhi Township Police Department. Chief Howarth presented Officer Taylor with her ribbon.
- Officer Taylor was also recognized by the Hamilton County Police Association for her outstanding service at their awards banquet in January of this year.
- Partnering agencies who assisted with the case over the years: Ohio BCI Cold Case Unit; The National Weather Service; US Coast Guard; Indiana Dept of Natural Resources; Hamilton County Police Association Dive Team; FBI; Indiana Gaming Commission; The Department of Army Corp of

Engineers; The Royal Canadian Mounted Police; The Department of Treasury; The Department of Homeland Security and Immigration Customs; The Army Corp of Engineers; NAMIS Fingerprint Unit, under the US Department of Justice; Ohio BCI Crime Lab; FBI Behavior Unit, Quantico, Virginia.

- The Trustees and Fiscal Officer expressed their gratitude for Officer Taylor's commitment to the solving the cold case and for finding a conclusion for Stephanie Van Nguyen's family.

---

FIRE DEPARTMENT: Chief Doug Campbell

---

**1. Hiring Recommendation**

A Motion to Approve the hiring of Donald J. Burke as Part-Time Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association and successful completion of the pre-employment physical, drug testing, and background check effective on February 23, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

**2. Resignation Recommendation**

A Motion to Accept the voluntary resignation of Part-Time Firefighter/Paramedic Eric P. Moorman effective on February 25, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

Welcome to Donald Burke, and best of luck to Eric Moorman in his future endeavors.

---

PARKS & RECREATION: Assistant Township Administrator Greg DeLong

---

- Accepting applications for summer seasonal help.
- Accepting applications for Full-Time Parks Maintenance Worker.
- Also looking for volunteers for summer gardening at Floral Paradise Gardens.
- Events and summer concerts are being planned for the summer.

---

POLICE DEPARTMENT: (No Agenda Items)

---

---

PUBLIC WORKS DEPARTMENT: (No Agenda Items)

---

---

ADMINISTRATION: (No Agenda Items)

---

---

COMMUNITY DEVELOPMENT: Assistant Administrator Greg DeLong

---

**1. Resolution 2022-017**

Trustee Davis introduced and moved the adoption of a resolution certifying violation abatement expenses at 428 Vaughn Road to the County Auditor for assessment, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

**2. Resolution 2022-018**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 4819 Mayhew Avenue, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

PUBLIC COMMENTS: Not Applicable.

---

**ANNOUNCEMENT OF COMMUNITY EVENTS:**

---

1. Delhi Branch Library In Person Adult Book Club on Saturday, February 26, 2022 from 11am to 12pm.
2. Delhi Branch Library Homeschool Book Club on Wednesday, March 16<sup>th</sup> at 1pm.
3. Delhi Township Veterans Association’s general meeting on Tuesday, March 8<sup>th</sup> at 7:30pm at the Delhi Senior Community Center.
4. Community Easter Egg Hunt hosted by the Delhi Business Association at the Delhi Park Lodge on Saturday, April 9<sup>th</sup> at 10am (rain date April 16<sup>th</sup>).
5. Delhi Spring Craft & Vendor Show hosted by the Delhi Parks Department on Saturday, April 9<sup>th</sup> at the Delhi Senior Community Center.
6. Delhi Historical Society presents “The Westside Natural” at their upcoming program on Monday, April 11<sup>th</sup> at the Delhi Park Lodge.

**EXECUTIVE SESSION:**

---

A Motion to Retire to Executive Session to conference with an attorney on pending or imminent court action, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

**RETURN TO PUBLIC MEETING:**

---

A Motion to conclude Executive Session and return to the public meeting was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

**BUSINESS TO CONSIDER:**

---

**ADJOURN MEETING:**

---

With no further business to come before the Board, a motion to adjourn was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

Approved: \_\_\_\_\_, Fiscal Officer  
\_\_\_\_\_, Chair  
\_\_\_\_\_, Trustee  
\_\_\_\_\_, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

\_\_\_\_\_  
James J. Luebbe, Fiscal Officer