

The March 31, 2021 regular meeting of the Delhi Township Board of Trustees was called to order by Board Chair Rosanne K. Stertz at 6:00 p.m. via Zoom virtual format. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were present.

#### OPEN THE MEETING:

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- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code had been complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence for those who experienced loss of life and severe damage from recent tornados and flooding across the South.

#### APPROVAL OF MINUTES: (Regular Meeting on 3/10/2021)

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Motion to approve the minutes from the Board of Trustees regular meeting held on March 10, 2021 was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### APPROVAL OF OVERTIME: (Pay Period ending 3/9 & 3/23/2021)

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Motion to approve payment of overtime for pay periods ending March 9 & March 23, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### APPROVAL OF BILLS:

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Motion to approve bills for payment was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### REPORT FROM THE FISCAL OFFICER: James J. Luebbe

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1. **Resolution 2021-031**

Trustee Sieve introduced and moved the adoption of a resolution budgeting revenues and amending appropriations for expenses, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Resolution 2021-032**

Trustee Sieve introduced and moved the adoption of a resolution authorizing the Township Administrator to spend greater than \$10,000 on behalf of the Township, declaring an emergency and dispensing with the second reading. Trustee Davis Seconded.

Mr. Cameron reported th spending is for the replacement of a SAN internal storage device, and the cost of engagement with Vehr Communications for marketing services.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

3. **Significant Transactions:**

- \$154,000 check cut to Elizabeth Thomas for closing costs related to the Rapid Run property acquisition;
- \$97,000 check cut to Lebanon Ford for the purchase of three police cruisers.

## TRUSTEES' CORRESPONDENCE:

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- Trustee Sieve made a reference to concerns expressed by some residents about the health of the waterfowl population at Clearview Lake.
  - Interim Park Director Randy Supe reported that the Township does not own the wildlife and the employees are not trained or responsible for their health; however, he confirmed contact was made with a volunteer group through the Ohio Department of Natural Resources who will assist if a situation should arise. He reminded everyone, especially at this time during their nesting period, not to feed the ducks and geese because they do bite.
- Trustee Sieve addressed some concerns recently communicated on social media related to dog issues. She stated that it is the Board's objective to provide for the health and welfare of the residents while respecting the rights of dog owners who are required to obey the rules and laws that are in place.
  - Law Director Pacheco reported, through the adoption of a Resolution, the Township is able to regulate dog yelping or barking in the Township; and beyond that, the Township cannot regulate further concerning dogs and must proceed under the State laws established for the control of dogs. This includes a process for violations which would be reviewed and prosecuted through the court system.
  - Police Chief Howarth referred residents to the Township's website where they can find the Resolution to address barking dogs, and the rules concerning the control of dogs (leash law, dogs running loose/ dangerous dogs) that are defined by the State of Ohio. He encouraged residents to try to resolve the issue of habitual barking with their neighbor when possible, and if not, to call the Police Department's non-emergency number to report it. A Police Officer will make contact with the dog owner in person to make them aware of the complaint. If the barking would continue, the complainant would need to submit an affidavit to process through the court system.
- Trustee Davis made a reference to the increase in air traffic noise and a report provided by a representative from CVG later in the meeting.
- Trustee Stertz referenced the FEMA COVID-19 Funeral Assistance program, to assist those who have lost a loved one from COVID-19 with funeral expenses.
- Trustee Stertz reported on details of the Proctor & Gamble Pampers #LovetheChange program that provides baby changing tables to businesses for their men's restrooms.

## SPECIAL PRESENTATION: CVG Airport: Seth Cutter, Planning and Public Policy Manager

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Mr. Cutter provided an update on the following items:

- Passenger Air Service Stats & Trends (March 2019 – February 2021)
- Passenger Air Service, based on pre-COVID demand / conditions;
- Recent Air Service Developments (new carriers starting CVG operations in 2021; new nonstop routes coming in June);
- Accreditation from the Airports Council International for following best public health practices;
- Air Cargo Update (a key sector for our region);
- Monthly Cargo Trends;
- Amazon Air Hub Project (currently building its primary North American air hub);
- Capital Projects & Investments;
- Runway 9/27 Improvement Project (timeline mid-March – October 2021);
- Economic Impact (includes direct and indirect spending related to airport operations expenditures, capital construction projects, and visitor spending).

He referenced the closure of Runway 9/27, the Airport's longest runway and preferred nighttime runway, for the construction project, and the redirection of aircraft due to the closure and increase in aviation activity and aircraft noise during the day and night, being experienced by Delhi residents and other communities located to the north and south of the Airport.

He referred to the Airport's website pages for the CVG Runway 9/27 Improvement Project info, and the Noise Abatement page, of which links can be found on the home page of the Township's website.

In response to Trustee Sieve's question regarding the traffic on the three runways that are still operational, is the excessive aircraft noise recognized by other communities closet to those runways, Mr. Cutter explained that communities located to the north and south of the Airport are experiencing the increase in air traffic and aircraft noise and will continue to do so throughout the duration of the project.

In response to Trustee Sieve's question regarding the controlling and tracking of the altitude of the planes, especially the cargo planes, Mr. Cutter responded that it is the FAA Control Tower controls the airspace and guides and directs the runway activity. He mentioned the topography of the Township as being more elevated as playing a role in the perception that the elevation might be higher. He encouraged people to go to the Flight Tracking monitor on the Airport's website.

In response to Trustee Davis' question, after the 9/27 runway project is completed and is operational will the excessive aircraft noise continue into the late hours, Mr. Sutter confirmed the procedures established by the Airport and FAA in the early 1990's, including the preference to use Runway 9/27 for nighttime use, will continue to be in effect. He said they could divert traffic to other runways at times if weather conditions were bad.

In response to Trustee Davis' question how does Delhi benefit from the Airport's economic impact, Mr. Sutter commented that the \$6.8 billion impact is their annual economic impact (jobs created, tourism doing visitor spending, sales tax and income tax paid to Ohio) inclusive of the number of residents who work at the Airport.

In response to Trustee Stertz' question what is the elevation based on in relation to Delhi and the Airport, Mr. Cutter responded the altitude, specific to the approach pad, is based on the elevation of the field at CVG (height of the aircraft in relation to the landing in the approach). He was not sure this was the best answer and offered to look into it so he could provide a more detailed answer.

#### FIRE DEPARTMENT: Fire Chief Doug Campbell

##### **1. Hiring Recommendation:**

- Motion to Approve the hiring of Whitney Esterkamp as Career Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the IAFF Local 3389 upon successful completion of the pre-employment physical, drug screen, and background check effective April 1, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.
  
- Motion to Approve the hiring of Haley Dannemiller as Career Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the IAFF Local 3389 upon successful completion of the pre-employment physical, drug screen and background check effective April 1, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.
  
- Chief Campbell reported, with the anticipated departures in 2021, they started the hiring process for the Career Firefighter/EMT positions in December. Introductions:
  - Whitney was born and raised in Delhi. She served seven years with the Ohio National Guard, started out as a member of the Delhi Fire Explorer's program and started working for the department in 2017 in a part time status. She is currently working on completing paramedic training and expects to receive her certification in May.
  
  - Haley is a resident of Miami Township. After finishing her degree program at Wittenberg University, she completed the Great Oaks Fire Academy in 2019. She is currently working on completing paramedic training and will also receive her certification in May.

The Trustees congratulated and welcomed Whitney and Haley to Delhi!

## 2. Department Update (February):

- Community Risk Reduction:
  - Fire Safety Inspections – 39
  - CARES Consultations – 51 (averaging about 50 per month). Two cases were both multiple fall victims that received assistance through the program (one was an electrolyte imbalance and the second one was moved into assisted living program through ElderCare).
  - Infant Car Seat Inspections – 3
  - CPR Course Enrollment – 7
  - Fire Safety Presentations / Tours - 0
  - Outreach / Parade – 4
  
- Major Incident Type (relatively slow):
  - Fires – 2
  - Rescue & EMS - 200
  - Hazardous Condition (no fire) – 2
  - Service Call – 19
  - Good Intent Call – 18
  - False Alarm & False Call – 7
  - Total 248
  - Transports: 154 patients
  - Loss: \$500
  - Average Response Time: 0:05:06

## PARKS & RECREATION: Interim Director Randy Supe

### 1. Resolution 2021-033

Trustee Sieve introduced and moved the adoption of a resolution entering into contract with Logan Creek, LLC for the Delhi Park Playground and Equipment at Delhi Park, declaring an emergency and dispensing with the second reading. Trustee Davis seconded

Mr. Supe reported, the winning bid from Logan Creek in the amount of \$395,000 is for the playground installation. In addition, he confirmed the equipment was purchased for \$250,000 in 2020 at a very good price, the playground surface will be installed by Forever Lawn at a cost of \$118,000, and an additional \$30,000 - \$40,000 has been appropriated in the Park Fund for upgrades to the restroom facility and the shelter at that location.

In response to Trustee Sieve's question about the timing of the opening of the restrooms in Delhi Park for the season, Mr. Supe confirmed the restrooms will be open by the end of the week / beginning of next week. He added that they plan to install a heater in one of the restrooms so they can keep it open for a longer period of time in between seasons. He confirmed they would not be using a portable toilet this season due to COVID-19 regulations.

Trustee Davis commented on the upcoming investments in the community i.e.: the playground project, a second pickleball court being added to the tennis courts, and the upcoming mixed-use project on Delhi Pike that will create a new vibe and set the tone for future developments in the business district.

Mr. Supe confirmed the playground project may experience some delays at various time throughout the project due to the specialized nature of installations required by the companies doing the installs.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

**2. Department Update:**

- Facilities – Hamilton County Public Health Vaccination Clinics at the Lodge and Senior Center.
- Shelter Rentals – reservations being accepted (with reduced number of tables and required spacing).

**3. Hiring Recommendation:**

- Motion to Approve the rehiring of Louis J. Nie Jr. as Seasonal Parks & Recreation Worker in the Parks & Recreation Department, at a pay rate of \$9.27 per hour, effective April 1, 2021 and contingent upon successful completion of drug testing, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

**4. Department Update (February):**

- Ham Co Public Health – conducting clinics at the Park Lodge.
- Shelter Rentals – started taking reservations (will keep the spacing and reduced number of tables).
- Seasonal Help – starting to schedule.
- Fertilizer and weed control - on Park grounds and fields.
- Equipment maintenance – grass mowing has started.
- Started mulching and planting.
- Started dragging the fields for practices and games.
- Maintenance/ repairs to the restrooms and shelters – bids and quotes being accepted.
- Lining the 2<sup>nd</sup> tennis court for Pickleball.
- Summer Concerts – several bands are lined up. Waiting to hear from Governor DeWine on new orders.
- Farmer’s Market – is set to open.
- Community Yard Sale – date has been set.
- Shakespeare in the Park – a tentative date has been set.

Trustee Davis referenced the likelihood of adding 2 pickleball courts instead of using the tennis courts for both tennis and pickleball.

**POLICE DEPARTMENT:**

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**1. Resolution 2021-034**

Trustee Sieve introduced and moved the adoption of a resolution declaring Police vehicles and equipment no longer needed for public use and authorizing the sale to Hardin County, Ohio Board of Commissioners, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

**2. Resolution 2021-035**

Trustee Sieve introduced and moved the adoption of a resolution declaring certain Police vehicles and equipment no longer needed for public use and authorizing the sale to the City of Kenton, Ohio, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

Chief Howarth commented that the agreements have been in place for several years benefits both departments.

**3. Department Update (February):**

- Incidents – decrease - 1,609
- Criminal Reports – decrease - 51 (Part I – 16; Part II – 35; Violent – 2)
- Auto Accidents – increase - 32 (Injury – 3; Hit Skip – 7; Fatality – 1; Traffic Safety – 1)
- Assigned Cases – 52 (Arrests – 4; Still Active – 5; Closed – 14; Other – 29)
- Crime Report - Year to Date – Fraud (from unemployment); Larceny – Theft, nothing unusual except for the increase in fraud.

Reference the fatality on Bender Road, a discussion took place regarding other serious and fatal car accidents that have occurred on Bender and other roads throughout the Township.

**4. Additional Department Activity:**

- Recognition of Officer Heather Taylor for reading to the children from her cruiser on Facebook.
- Officer Joe Stone will be in Delhi Park working detail starting on April 1<sup>st</sup>.
- Thanks to Officer Taylor for taking the initiative to write a grant and win 76 bike helmets for our children.
- Trustee Davis commented on the detail being provided in Delhi Park as a great outreach opportunity.

**PUBLIC WORKS DEPARTMENT: Director Ron Ripperger**

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**1. Hamilton County Storm Water District Service of Level Recommendation**

Motion to Approve the service of level fees for the Hamilton County Storm Water District for 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

**2. Subdivision Road Acceptance Recommendation**

Motion to Accept roads in Greenside Estates as Township roads, which have been inspected and approved by the Hamilton County Engineer, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Mr. Ripperger reported on details of the Hamilton County Storm Water District service of level recommendation, of which is mandated by the EPA.

With regard to the Greenside Estates acceptance of roads (new subdivision off of Ebenezer Road), the department will start providing snow removal services. He mentioned the contractor was great to work with and corrected all of the items pointed out during the final inspection.

**3. Department Activity:**

- Rapid Run Road Mitigation Project – voluntary project involves 24 houses. Current project activity includes 19 offers, of which 16 residents have accepted, 3 have declined, five closings have been conducted, and currently working on 3 additional appraisals. They just completed the utility disconnects on the first and fourth homes and demo should start in a couple of weeks.
- 2021 Road Rehabilitation Project – in the Mt. Alverno subdivision. Most residents are aware of the construction coming and work should start in a couple of weeks. This project includes paving at the Floral Paradise Gardens.
- Cincinnati Water Works Project – location in the Fehr subdivision off of Mayhew, Leath and Samoht Ridge. The project will take most of the summer months.
- Metropolitan Sewer District - sewer pipe replacement project on Mayhew near Leath. Project will take most of the summer months.
- Hamilton County Litter Patrol – Hamilton County Public Works crews have done a pretty good job removing litter and debris along county roads. They just completed a clean-up job on Hillside.

ADMINISTRATION: Administrator Jack Cameron

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Mr. Cameron commented on the following items:

- Delhi Pike Mixed Use Project – Continuing to work through arrangements with the apartment operator.
- Hamilton County Vaccination Clinic – the Township will be opening the Delhi Senior Center for a new clinic on April 6<sup>th</sup>.
- Delhi Fire Hiring Process – commented that it is infrequent to have females working in the fire service, and even more uncommon to meet and interview two female candidates in the same hiring process.
- Police Vehicle Sales – the Township has an ongoing relationship with the City of Kenton and Hardon County for the purchase of police cruisers that are up for rotation. He confirmed that the department gets a very good price as compared to what we would get at auction.
- Delhi Park Playground – followed the government public project bidding and selection of the lowest and most responsive bidder. The project is due to start in May with an anticipated completion timeframe of July/August.

COMMUNITY DEVELOPMENT DEPARTMENT: Department Director Greg DeLong

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1. **Resolution 2021-036**

Trustee Sieve introduced and moved the adoption of a resolution certifying violation abatement expenses at 3935 Delhi Pike and 4932 Mount Averno Road to the County Auditor for assessment, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported on the cost of the abatements: \$675 for 3935 Delhi Pike and \$600 for 4932 Mount Averno Road.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Resolution 2021-037**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 435 Vaughn Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported, Vaughn Road is a paper road and fronts Rosemont Avenue. He confirmed that this and the next few nuisances were found to be in the same condition during follow up inspections conducted this morning.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

3. **Resolution 2021-038**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 447 Vaughn Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

4. **Resolution 2021-039**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 467 Rosemont Avenue, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

5. **Resolution 2021-040**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 469 Rosemont Avenue, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

Mr. DeLong commented that he is working with the Hamilton County Sheriff's Department to get cameras installed in the area to capture any illegal dumping.

6. **Resolution 2021-041**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 5311 Delhi Pike, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

7. **Resolution 2021-042**

Trustee Sieve introduced and moved the adoption of a resolution providing for the removal of junk motor vehicle at 5819 Faysel Drive, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

Trustee Stertz identified a recent Facebook post to educate the public on nuisance and a junk motor vehicle regulations.

8. **Department Update:**

• **Nuisance & Zoning Related:**

- Nuisance & Zoning Complaints Filed – 210 to date (February: 39 / March: 105)
- Zoning Certificates Issued – 69 to date (February: 12 / March: 46)
- Valuation of Approved Certificates – \$4,335,850 to date (February: \$1,910,327; March \$2,180,673)

• **New Businesses:**

- Shop Charbon – Location in Rapid Run Plaza. Grand Opening in April.
- Holmes Blacktop & Concrete – 6105 Cleves Warsaw Pike.

• **Development:**

- Greenside Estates – 15 permits have been issued. 16 billable lots are left.
- Garden Grove Condominiums – the 1<sup>st</sup> permit was issued for the 1<sup>st</sup> building construction. They have received several complaints about the removal of trees. There is an extensive landscaping plan at end of project.
- James J. Luebbe Inc. CPA – estimated completion date end of May.
- Blue Roo Car Wash – planned to go in by Fifth Third Bank. Expect to break ground in the next couple of months.
- LaRosa’s (Delhi Pike) – zoning certificate for a new build. The exist restaurant will remain open for carryout throughout the construction period.
- Skyline Chili – 1 week out from the completion of the dining room. The project will transfer to the dining room opening up and the drive-thru closed for remodel.
- Delhi Township Center - Bearcat Storage is still under construction. Krondilou’s is now open in their new location.
- Clean Sweep Car Wash – going through the review process with Hamilton County.
- Former Central Hardware – demolition permits being modified.
- Verizon 5G Project – starting in June. Project involves replacing poles at various locations (1<sup>st</sup> phase includes five locations).

PUBLIC COMMENT: No Public Comment Submitted

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**ANNOUNCEMENT OF COMMUNITY EVENTS:**

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1. Cincinnati Recycling & Reuse Hub: Electronics Recycling Drive-Through Drop-Off Program, open on April 10<sup>th</sup> and the 24<sup>th</sup>, and May 15<sup>th</sup> and 29<sup>th</sup> from 10am – 2pm. Call 513-538-3798 for more details.
2. Delhi Historical Society presents the “Streets of Delhi” Facebook Live on Monday, April 12<sup>th</sup> at 7pm.
3. Delhi Township Veterans Association’s will conduct their general meeting on Tuesday, April 13<sup>th</sup> at 7:30pm at the Delhi Park Lodge.
4. Delhi Branch Library Outdoor Storytime on Tuesday and Wednesday mornings in April. Two Sessions: 10:15am - 10:45am & 11:00am – 11:30am.
5. Delhi Branch Library Virtual Homeschool Book Club on Wednesday, April 21st at 1:00pm.
6. Delhi Branch Library Virtual After Hours Book Club on Wednesday, April 21st at 6:00pm.
7. WeThrive! Committee will host the UC Health Mobile Mammography Van at the Delhi Park Lodge on Thursday, May 13<sup>th</sup>.
8. Hamilton County Recycling & Solid Waste District’s Yard Trimmings Drop Off Program is now open on Saturdays and Sundays from 8:30am – 2pm at Oakdale Elementary School, Green Township.

Trustee Stertz confirmed their next regular meeting will be conducted in the Zoom format at 6:00pm on April 14<sup>th</sup>; link accessible on the Township’s Facebook page.

**ADJOURN MEETING:**

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With no further business to come before the Board, a motion to adjourn was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Approved: \_\_\_\_\_, Fiscal Officer  
\_\_\_\_\_, Chair  
\_\_\_\_\_, Trustee  
\_\_\_\_\_, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

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James J. Luebbe, Fiscal Officer