

The May 11, 2022 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chairperson Cheryl A. Sieve at the Township Administration Building, 934 Neeb Road. Trustee Michael D. Davis, Trustee Rosanne K. Stertz, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were also present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code were complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence for Linda Louise Tong. Linda was Delhi's first Zoning Inspector. She passed away unexpectedly on November 1, 2021 at her home, with her daughter Vivian by her side.

APPROVAL OF MINUTES: (Special Meeting on 4/25/2022 and Regular Meeting on 4/27/22)

A Motion to approve the minutes of the Board of Trustees special meeting on April 25, 2022, and the regular meeting on April 27, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

APPROVAL OF OVERTIME: (Period ending 5/3/2022)

A Motion to approve the payment of overtime for period ending May 3, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

APPROVAL OF BILLS:

A Motion to approve bills for payment, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: James J. Luebbe

1. **Resolution 2022-042**

Trustee Davis introduced and moved the adoption of a resolution amending appropriations for expenses, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron reported, the amendment moves funds into a spending account for the Delhi Towne Square project.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Significant Transactions:**

Disbursements: check for \$38,000 payable to Morton Salt; checks for \$10,000 and \$25,000, to Schindler Elevator; check for \$8,000 payable to Tech Engineering for sidewalk engineering work for Neeb and Greenwell roads; \$326,000 for April 28 Payroll.

TRUSTEES' CORRESPONDENCE:

- Trustee Davis acknowledged receipt of correspondence from a resident regarding a request to add crosswalks on Delhi, between Anderson Ferry and Neeb Road, to make it safer to cross the street.
- Trustee Stertz acknowledged receipt of correspondence from a resident Mr. Hughes, acknowledging Firefighter/EMT Ryan Smith for responding to a call for assistance regarding a strong odor.
- Trustee Stertz recognized the Delhi Business Association for hosting the paper shredding event this past Saturday. She added that it was well attended and thanked everyone who came out.
- Trustee Sieve recognized Detective Joe Ruwe for receiving the "Best Overall Investigative Job" award at Hamilton County's Law Enforcement banquet.

- Trustee Stertz referenced the total lunar eclipse of the moon occurring this Sunday evening.
- Trustee Sieve commented on the traffic back up on Neeb Road this past Saturday, related to the Delhi Clean Up Day, Paper Shredding event, and Mount St. Joseph University's graduation, and better planning for next year.
- Trustee Sieve referred to some questions related to the large dumpster that is parked in the Senior Center parking lot. She confirmed that the dumpster was added for the Clean Up Delhi event, it is full, and scheduled to be picked up on Thursday.
- Trustee Sieve made a reference to Hamilton County's Broadband Survey to assist communities with assessing their broadband internet needs for families and businesses. The survey results will help map accessibility, reliability, and affordability of the internet countywide, and will guide the investment of \$10 million in American Rescue Plan funding.

FIRE DEPARTMENT: Chief Doug Campbell

1. Resolution 2022-036 (SECOND READING)

Trustee Davis introduced and moved the adoption of a resolution revising and establishing the Emergency Operations Plan – Basic Plan for the Township - and authorizing the Township Administrator and Fire Chief to Endorse the Emergency Operations Plan on behalf of the Township. Trustee Stertz seconded.

Trustee Sieve made a reference to Chief Campbell being recognized by the Hamilton County Emergency Management Agency for accomplishing the re-write of the Emergency Operations Plan.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

2. Termination Recommendation

A Motion to Approve the termination of PT Firefighter/EMT Daniel Charles Horace Watkins effective April 15, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

PARKS & RECREATION: Park Supervisor Randy Supe

1. Hiring Recommendation

A Motion to Approve the hiring of Michael J. Kloepfer as Seasonal Parks & Recreation Worker in the Parks & Recreation Department at a pay rate of \$15.00 per hour upon successful completion of background check and drug testing effective on May 11, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

2. Pickleball Discussion

- Trustee Stertz confirmed her preferred location at Flower Paradise Gardens (closer to the Gazebo), and second option next to the Park Lodge.
- Trustee Davis confirmed that he would be okay with either location, Floral Paradise Gardens, or next to the Park Lodge. He confirmed his preferred location for the dog park at Floral Paradise Gardens.
- Trustee Sieve confirmed that her preference would be next to the Park Lodge, keeping all of the physical activity in one place, which would also provide accessibility to the Lodge for the coordination of tournaments. She suggested Floral Paradise Gardens as being a better location for the dog park.
- Mr. Supe stated that he would work with the contractor to get pricing on both locations.
- Mr. Cameron confirmed, the consensus seems to be in the grass area next to the Park Lodge.

POLICE DEPARTMENT: Assistant Chief Jeff Braun

Assistant Chief Braun reported on the following items:

- Kara Vennemeier's start date as Police Officer on Monday, May 16.
- Finishing up on the background check for the Part Time Police Clerk position for Alexis R. DeWitt.
- The ceremonial swearing-in for the new officers will be at the first meeting in June.

PUBLIC WORKS DEPARTMENT: Director Ron Ripperger

Mr. Ripperger provided an update on the following road projects:

- Rapid Run Road (between Devils Backbone and Ebenezer) – scheduled for paving tomorrow with completion end of May.
- Leath Road Water Main Replacement – starting on restoration and paving in the next few weeks.
- Fairbanks – working on the final water main tie-ins followed by paving. Project completion next week.
- Delhi Township road repair projects:
 - Confirmed we are working in a collaborative effort this year with Cincinnati Water Works, and will follow up with repaving on the streets involved in the water main work.
 - This list of streets to be repaved include: streets off of Greenwell, Duebber, Poinsettia, Leath and Samoth Ridge.
 - Confirmed Hamilton County Engineer's projects to be accomplished this year, including Paul Road, and the entire length of Mt. Alverno from Delhi Pike at LaRosa's to the opposite end at Chipotle, through a SORTA grant.
 - Mr. Cameron added, piggybacking on the Water Works projects this year will result in a cost savings, which will result in us being able to plan a much larger repaving project for 2023.
 - Mr. Ripperger confirmed that the 2023 road repair project will include all of the streets back in the Devils Backbone Road neighborhoods.

ADMINISTRATION: Administrator Cameron

1. **Resolution 2022-043**

Trustee Davis introduced and moved the adoption of a resolution entering into an agreement with J.S. Held for Owner's Representation Services for Delhi Towne Square, authorizing the Township Administrator to execute the agreements, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron reported, the agreement is related to the Delhi Towne Square project, and will continue our agreement for owner representation services.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

COMMUNITY DEVELOPMENT: Director Greg DeLong

1. **Resolution 2022-044**

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 373 Robben Lane, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong confirmed, all of the 8 violations are still unresolved as of this morning.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

2. Resolution 2022-045

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 471 Anderson Ferry Road, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2022-046

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 3934 Delhi Pike, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

4. Resolution 2022-047

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4394 Delhi Pike, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

5. Resolution 2022-048

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4655 Delhi Pike, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong confirmed the location to be west of Robben Lane.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

6. Resolution 2022-049

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 4027 Delhi Pike, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

7. Resolution 2022-050

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 4608 Mount Alverno Road, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

8. Resolution 2022-051

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 5330 Plumridge Drive, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

PUBLIC COMMENTS: Not applicable.

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Hamilton County R3Source Yard Trimmings drop-off program operating at Oakdale Elementary School on Saturdays and Sundays.
2. Delhi Parks Summer Camp Registration is open for children 5 – 12 years old.
3. Delhi Community Yard Sale on Saturday, May 14 at the Delhi Senior Community Center.
4. Delhi Branch Library Adult Book Club: Outlawed, by Anna North - on Saturday, May 28th.
5. Memorial Day Ceremony presented by the Delhi Township Veterans, on Sunday, May 29th at Veterans Memorial Park.
6. A Cincinnati Beer Tasting, presented by the Delhi Parks Dept., on Friday, June 3rd at the Park Lodge.
7. Delhi Historical Society program: Oldest Cincinnati - on Monday, June 13th at the Delhi Park Lodge.
8. Delhi Parks & Recreation Summer Concert Series: June 16th – Bad Habit; July 21st – The Tillers; August 18th – Forever Diamond; September 15th – Danny Frazier Band.

Trustee Sieve confirmed the need to change their next meeting date.

Motion to change the date of their next meeting, from Wednesday, May 25th to Thursday, May 26th. at the Township Administration Building at 6:00 p.m., was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

EXECUTIVE SESSION:

A Motion to retire to Executive Session to consider confidential information related to the marketing plans, specific business strategy, trade secrets, or personal financial statements of an applicant for economic development, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

RETURN TO PUBLIC MEETING:

A Motion to conclude Executive Session and return to the public meeting was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

ADJOURN MEETING:

With no further business to come before the Board, a motion to adjourn was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

Approved: _____, Fiscal Officer
_____, Chair
_____, Trustee
_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer