

The June 14, 2023 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chair Michael D. Davis at the Township Administration Building, 934 Neeb Road, Cincinnati, OH 45233. Trustee Cheryl A. Sieve, Fiscal Officer James J. Luebbe, Administrator Skylor Miller and Law Director Bryan E. Pacheco were also present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code were complied with for the meeting.
- The meeting began with the Pledge of Allegiance followed by a moment of silence to honor and remember Jay Hepp who passed away on June 11th. Jay was a true ambassador of the township and an active member of the community and regular face at the Board of Trustees' meetings. He was an active member of the Delhi Citizen's Police Association and Citizens on Patrol. Jay is survived by his wife of 41 years Karen, who worked for the Township for many years, their two children and 4 grandchildren. Condolences to Karen and her family as they mourn the passing of their loved one.

APPROVAL OF MINUTES: (Regular Meeting on 5/31/2023)

- A Motion to approve the minutes from the Board of Trustees regular meeting on May 31, 2023, was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

APPROVAL OF PAYMENT OF OVERTIME: (Pay Period ending 5/30/2023)

- A Motion to approve payment of overtime for pay period ending May 30, 2023, was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

APPROVAL OF BILLS:

- A Motion to approve bills for payment was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: James J. Luebbe

1. **Resolution 2023-082**

Trustee Davis introduced and moved the adoption of a resolution amending appropriations for expenses and dispensing with the second reading. Trustee Sieve seconded.

Mr. Miller confirmed that the amendment increases appropriations for the final payment to Metropolitan Sewer District for the FEMA project and WeThrive program activities.

Trustee Davis moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Sieve and Davis voted YES.

Trustees Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Significant Transactions:** Receipts: June 8: \$485,000 from the County Auditor for Real Estate Tax Advance for 2nd half. Disbursements: June 5: \$336,000 for Payroll.

TRUSTEES' CORRESPONDENCE:

- Trustee Davis thanked the Police Department for the extra patrol monitoring red light violations.
- Trustee Davis addressed the City of Cincinnati's project on lower Delhi Pike originally scheduled to be completed in March of which was delayed to allow time to conduct a traffic study to justify adding a traffic light at Fairbanks. He added that he recently noticed barrels going up for a short time realizing that it was unrelated to the paving project.
 - Mr. Ripperger confirmed that the recent project was contracted out to a company for a sewer repair, and that he anticipated the notice for the commencement of the paving project going out very soon.

- Trustee Davis referred to a petition going around on Facebook addressing the high cost of gas in Delhi. He referred residents to the Ohio Attorney General's Office to file a complaint.

FIRE DEPARTMENT: Chief Doug Campbell

1. Hiring Recommendation

- A Motion to Approve the hiring of Jacob C. Vollmer as Part-Time Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association upon successful completion of the voice stress analyzer, pre-employment physical, and drug testing effective on June 14, 2023, was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

2. Voluntary Resignation

- Motion to Accept the voluntary resignation of Part-Time Firefighter/EMT Griffin M. Kain effective June 16, 2023, was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

PARKS & RECREATION: Parks & Recreation Director Randy Supe

1. Pay Increase Recommendation

A Motion to Adjust the hourly rate of Patrick J. Burns, Park Maintenance Worker, to \$18.00 per hour effective June 13, 2023 was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

2. Park Update

- Baseball tournaments are underway.
 - Trustee Sieve complimented the Jonathan Sweet Memorial Tournament participants for cleaning up after themselves.
- Pickleball – the courts are open for play while they work on completing the parts order and plan the grand opening.
- Following a schedule for mowing, mulching, and watering park and township properties.

3. Delhi Towne Square

- Mr. Miller confirmed that he is working with staff on getting the sign moved from the site to the lot at the corner of Delhi Pike and Anderson Ferry Road.
- To help with traffic congestion a 3-way stop was installed at the entrance.
- Trustee Sieve commented on a traffic problem for customers of Dunkin Donuts and Wild Mike's when the food delivery trucks are unloading behind Wild Mike's.

POLICE DEPARTMENT: Police Chief Jim Howarth

1. Hiring Recommendation

A Motion to Approve the hiring of Ethan T. Gadberry as a Part-Time Police Clerk in the Police Department at a pay rate of \$15.00 per hour effective June 15, 2023 contingent upon successful completion of background check, drug testing, and voice stress analyzer, was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

- Assistant Chief Braun reported that Ethan is Alexis DeWitt's replacement. He is a resident of Delhi and has completed his first year of college with aspirations to become a police officer.

2. Hamilton County Crisis Intervention Team – The Department has been selected to receive the 'Hamilton County Crisis Intervention Team' award for the number of officers who are trained in crisis intervention as well as our social worker program. This is the second year this award has been given out with Springdale Township being a recipient last year.

PUBLIC WORKS DEPARTMENT: Director Ron Ripperger

1. Department Update

- Neeb Road Sidewalk Project – sidewalks are getting a lot of use and they have received positive feedback.
- Mt. Alverno Construction Project – installing sidewalks in between Paul Road and Delhi Pike; the pre-construction meeting for paving is tomorrow, project includes curb and handicap ramp work.
 - Trustee Davis commented on the excessive tree trimming in the construction zone.

ADMINISTRATION: Administrator Skylor Miller

1. **Resolution 2023-083**

Trustee Davis introduced and moved the adoption of a resolution authorizing the Township Administrator to spend greater than \$10,000 on behalf of the Township, and dispensing with the second reading. Trustee Sieve seconded.

Mr. Miller reported that the resolution addresses the cost increase associated with building the new dump trucks, of which will be paid for with surplus funds in the Public Works budget.

Trustee Davis moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Sieve and Davis voted YES.

Trustees Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Administrator's Update – Delhi Towne Square**

- Competition Swimming Pool - plumbing is being installed; backfill material will be added in the next 2 weeks; the final surface will be poured; construction will start on the warm water pool.
- Pre-K Classrooms - mudding is underway; recent visit with Oak Hills school board members.
- Exterior finishing is underway – a mix of multi-colored brick and pre-cast concrete and metal panels.
- Public Utilities – the main sewer line is being installed in between our public building and the multi-family section.
- Overview of the public building spaces.
- Overview of the multi-family housing options.

COMMUNITY DEVELOPMENT:

1. Set Public Hearing Date

A Motion to Accept and Acknowledge receipt of an appeal filed by Terence E. Gleason on Resolution 2023-074 for property located at 306 Anderson Ferry Road and schedule a public hearing on July 12, 2023, was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

Law Director Pacheco confirmed that his appeal was regarding the couch on the front porch.

2. Promotion Recommendation

A Motion to Promote Donna J. Wuebbling to Administrative Assistant in the Community Development Department at a pay rate of \$22.00 per hour and starting with eight years' service to be counted toward vacation accrual which starts the balance at 120 hours effective June 14, 2023, was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

PUBLIC COMMENT:

Shawn McCreadie, 5782 Wulff Run Road, Cincinnati, OH 45233, addressed the Board about his interest in building a multi-family development on properties located between Delhi, Rosemont, Roebling and Trenton, and his preference to apply for a zone change to Planned Unit Development.

- Law Director Pacheco informed Mr. McCreadie that the Trustees would review his request after the application process has gone through the Community Development Department and review by the Zoning Commission.
- Administrator Miller confirmed that he and Mr. Roach would meet with Mr. McCreadie and present the best application to the Zoning Commission.
- Mr. Roach confirmed that the properties are currently zoned Single- Family Residence.
- In response to a question from Trustee Davis, Mr. McCreadie confirmed that there could be 150 single-family homes compared to 400 – 600 multi-family apartments built on the site all of which would be in Delhi Township, with 100 – 160 in Cincinnati School District and the remaining in Oak Hills Local School District.

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Delhi Parks & Recreation presents the Danny Frazier Band on Thursday, June 15th at the Delhi Park Pavilion at 7:00 PM.
2. Free Fishing at Clearview Lake open to residents for catch and release fishing in designated areas on Friday through September, from 7am until dusk.
3. Delhi Farmers Market on Saturday, June 24th from 9AM to Noon at the Clearview Lake parking lot.
4. Delhi Parks & Recreation will present Madcap Puppets, 'When You Wish Upon a Fish' on Thursday, June 29th at 7 PM the Delhi Park Pavilion.
5. Delhi Historical Society Farmhouse Museum is open to the public from 12:30 PM to 3 PM on Tuesdays, Thursdays, and Sundays.
6. Delhi Branch Library event: 'Remembering Delhi Conversation Series' from 10:30 AM to 11:30 AM on Monday, July 3rd.

EXECUTIVE SESSION:

A Motion to Retire to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion and/or compensation of a public employee of the Township, and to consider confidential information related to the marketing plans, specific business strategy, trade secrets, or personal financial statements of an applicant for economic development assistance and imminent litigation, was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

Announcement of next meeting:

Trustee Davis confirmed that the Board's next meeting would be on Wednesday, June 28th at 6:00 PM

RETURN TO PUBLIC MEETING:

A Motion to Conclude Executive Session and Return to the public meeting was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

ADJOURN MEETING:

With no further business to come before the Board, a Motion to adjourn was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Sieve and Davis voted YES. Motion carried.

Approved: _____, Fiscal Officer

_____, Chair

_____, Trustee

_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer