

The July 13, 2022 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chairperson Cheryl A. Sieve at the Township Administration Building, 934 Neeb Road. Trustee Michael D. Davis, Trustee Rosanne K. Stertz, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were also present.

OPEN THE MEETING:

- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code were complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence for the recovery of Clearcreek Township Police Officer Eric Nae, his family and the residents of Clearcreek as they support him during his recovery; and for the safety of our police officers who protect and serve our community.

APPROVAL OF MINUTES: (not available)

APPROVAL OF OVERTIME: (Period ending 6/28/2022)

- A Motion to approve the payment of overtime for period ending June 28, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

APPROVAL OF BILLS:

- A Motion to approve bills for payment, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: Mr. James J. Luebbe

1. **Resolution 2022-096**

Trustee Davis introduced and moved the adoption of a resolution amending appropriations for expenses, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron reported, the resolution approves the movement of funds from the General Fund into the TIF Fund, for Delhi Towne Square expenses, of which is reimbursable through grant funding: \$750,000 in State Capital funds; \$600,000 from the Hamilton County Revitalization Grant (pending approval by Hamilton County Commissioners); \$286,000 through a Community Economic Development Assistance Program. He added that Turner Construction is ready to engage the second phase of the project and have their subcontractors lined up.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Significant Transactions:**

3. **Disbursements:** \$327,000 for July 7 Payroll; \$53,000 payment to Huntington Bank for our loan payment on our new aerial truck; \$35,000 to Boyles Roofing for Salt Dome roof replacement; \$38,000 Lebanon Ford for a new F150 for Parks; \$137,000 to Brandstetter Carroll Inc for work on Delhi Towne Square.

Receipts: \$904,500 from the Real Estate Tax advance; \$1,567,000 from the second round from the American Rescue Plan funds.

TRUSTEES' CORRESPONDENCE:

- Trustee Davis referenced the recent officer shooting in Clearcreek Township and the overwhelming show of support from the community.

- Trustee Davis referenced the high cost of gasoline, especially in Delhi Township. He recognized Nick, at the drive thru on Delhi Pike, who has kept his cost down to \$4.79 a gallon.
 - Law Director Pacheco suggested calling the Ohio Attorney General's office where you can file a complaint regarding price gouging.
- Trustee Davis referenced substandard road conditions on the east side of the township, specifically on lower Delhi Pike, and disappointment to learn of a delay in the road repair project on lower Delhi, due to a traffic study being conducted by the County Engineer to determine the need to add a traffic light on Delhi Pike and Fairbanks.
 - Mr. Ripperger confirmed, the city traffic engineer applied for a grant to add a traffic light at Fairbanks and Delhi at the bend in the road, due to some communicated safety concerns.
 - Discussion about how a traffic light would negatively impact traffic on Delhi Pike.
 - Law Director Pacheco commented that the city's authority and right to conduct a safety study and add a traffic light if the study would justify adding one. He directed the public to submit complaints to the City of Cincinnati Traffic and Roads Operations Department, and the Traffic Engineer, regarding slow moving traffic and road conditions.
- Trustee Stertz reported on the receipt of a thank you note to our Roads and Police Departments from Pat and Sue Kenny for assistance provided after last week's storm.
- Trustee Stertz reported on the receipt of a thank you note to the Fire Department from Mercy West Hospital for care provided during a recent transport.
- Trustee Stertz reported on the Police Department receiving special recognition by the Ohio Association of Chiefs of Police and the Law Enforcement Foundation for their community policing efforts.
- Trustee Sieve was happy to report that the Police and Fire Departments responded to very few calls during the July 4 holiday. She thanked the community for being safe and following the rules established in the new law.
- Trustee Sieve reported on the receipt of a thank you note from the Leitcher family on Foley Road, crediting the Fire Department for saving their home during a recent garage fire.

FIRE DEPARTMENT: Chief Doug Campbell

1. **Hiring Recommendations**

- A Motion to Accept the hiring of Sean P. Murphy as Part-Time Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association upon successful completion of the voice stress analyzer, preemployment physical, drug testing, and background check effective on July 13, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.
- A Motion to Approve the hiring of David R. Keylor as Part-Time Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association upon successful completion of the voice stress analyzer, preemployment physical, drug testing, and background check, effective on July 13, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.
 - Chief Campbell reported that the two hires, along with the past three, should return the department to full staffing end of August.
- New Aerial Truck – staff will depart to Ocala for the final inspection on the new apparatus, scheduled for delivery in late August, beginning of September.
 - Pricing a new aerial truck today, with the growth in expenses & rising inflation, would have resulted in an increase in cost by \$200,000.
- Ambulance re-mount – in a cost saving effort, instead of purchasing a new ambulance, the department will be replacing the chassis on its ambulance with a new chassis, while maintaining the apparatus' current box.
- 2008 Quint – for sale. Anticipate getting more for it today, compared to 1 ½ years ago due to inflation.

PARKS & RECREATION: Assistant Administrator Greg DeLong

1. Resolution 2022-097

Trustee Davis introduced and moved the adoption of a resolution adopting updated and restated Rules for Parks in Delhi Township, pursuant to 505.261 and 511.322 of the Ohio Revised Code, declaring an emergency, and dispensing with the second reading. Trustee Stertz seconded.

Assistant Chief Braun reported on a change in the numbering of the rules document required to file the document with the Hamilton County Courts.

Trustee Davis suggested posting signage (reserved for 12 and under), at the new playground in Delhi Park, to discourage teenagers from hanging out in the evenings.

Mr. Cameron added that the Township follows state law, which allows us to establish fines for violations to the newly defined Park Rules.

Trustee Sieve commented that she is in favor of designating the 25 feet area around the playground as a “smoke free” zone.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

2. Termination Recommendation

- A Motion to Approve the termination of Event Custodian Joseph E. Themann effective July 13, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

POLICE DEPARTMENT: Assistant Chief Jeff Braun

- The Police Department is taking applications for a Delhi Citizen’s Police Academy class this fall.
- The two officers sworn in at the Board’s last meeting will be patrolling on their own at the end of July/beginning of August.

PUBLIC WORKS DEPARTMENT: Department Director Ron Ripperger

- Bender Road will be closed from August 1st through August 12th for landslide repairs.
- Mr. Cameron reported that our Public Works crew assisted residents of Troubador Court with the removal of storm debris following last week’s storm. He confirmed that Troubador seemed to be more in line with the storm and was hit harder than most streets.

ADMINISTRATION: Administrator Cameron

1. Resolution 2022-098

Trustee Davis introduced and moved the adoption of a resolution declaring certain property no longer needed for public use, obsolete and unfit for the use acquired, authorizing sale by internet auction, and disposal thereof, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. Cameron reported that this is a customary resolution to declare property.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

1. Set Public Hearing Date

A Motion to Accept and acknowledge receipt of the Zoning Commissions' recommendation in Case ZC2022-03 and scheduling a public hearing on August 10, 2022, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

2. Resolution 2022-099

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 471 Anderson Ferry Road, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Mr. DeLong confirmed that 9 nuisance resolutions were on the draft agenda and that they were able to remove 2 due to resident compliance; out of the 7 on the final agenda, 5 were repeat offenders, 3 were owner occupied and 4 were rental properties.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2022-100

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 481 Pedretti Avenue, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

4. Resolution 2022-101

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 3940 Delhi Pike, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

5. Resolution 2022-102

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4133 Delhi Pike, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

6. Resolution 2022-103

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4394 Delhi Pike, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

7. Resolution 2022-104

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4977 Duebber Drive, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

8. Resolution 2022-105

Trustee Davis introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 5361 Whitmore Drive, declaring an emergency and dispensing with the second reading. Trustee Stertz seconded.

Trustee Davis moved and Trustee Stertz seconded to dispense with the second reading. Trustees Davis, Stertz and Sieve voted YES.

Trustees Davis, Stertz and Sieve voted YES during roll call to adopt the resolution. Resolution adopted.

PUBLIC COMMENT: No one registered to speak.

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Free Fishing on Fridays at Clearview Lake, available to residents through September, from 7am until dusk.
2. Farmers' Market at Clearview Lake operating on Saturdays during the summer from 9:00 until noon.
3. Delhi Branch Library: Dancing Through the Ages on Wednesday, July 20th from 6:00 p.m. until 7pm.
4. Delhi Parks 2nd Summer Concert, featuring The Tillers, on Thursday, July 21st at 7:00 p.m.
5. MadCap Puppets presents "The Story Quest" at the Delhi Park Pavilion on Wednesday, July 27th at 7pm.
6. PB & J Circus Comedy Show on Wednesday, August 24th at the Delhi Park Stage at 7pm.

ADDITIONAL UPDATES:

1. Fishing at Clearview Lake

In response to Trustee Stertz' question how are we addressing residents who are fishing on Sunday, Assistant Chief Braun confirmed that he would alert the weekend patrol that fishing is only permitted on Fridays.

2. Mount St. Joseph University Baseball Stadium project

- Scheduling meetings to start walking through some of the due diligence items that will allow the Mount to move forward with their preliminary work.

3. Delhi Towne Square update

- Prus Construction will be moving back on site on July 25.

- Pre-cast concrete and steel orders should be arriving soon.
 - Working through some of the permitting issues.
 - New image boards of the site have been installed at the site.
4. Next Trustee Meeting - Trustee Sieve identified a possible change in the date of their next meeting scheduled on Wednesday, July 27th at 6pm; of which the date will be confirmed on the website and social media as is normal practice.

EXECUTIVE SESSION:

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- A Motion to retire to Executive Session to consider appointment, employment, dismissal, discipline, promotion, demotion and / or compensation of a public employees of the Township and to conference with an attorney on pending or imminent court action, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

RETURN TO PUBLIC MEETING:

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- A Motion to conclude Executive Session and return to the public meeting, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

RETURN TO PUBLIC MEETING:

A Motion to Appoint Randy Supe as Interim Parks Director, at a date and salary to be determined by the Administrator, was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

ADJOURN MEETING:

With no further business to come before the Board, a Motion to adjourn was moved by Trustee Davis and seconded by Trustee Stertz. Trustees Davis, Stertz and Sieve voted YES. Motion carried.

Approved: _____, Fiscal Officer
 _____, Chair
 _____, Trustee
 _____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

 James J. Luebbe, Fiscal Officer