

The July 28, 2021 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chair Rosanne K. Stertz in the Board Room of the Township Administration Building, 934 Neeb Road. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were also present.

OPEN THE MEETING:

- The Board received certification that the rules, adopted pursuant to Section 121.22 of the Ohio Revised Code, were complied with for the meeting.
- The meeting began with the Pledge of Allegiance, followed by a moment of silence for our first responders, all of them, keeping in connection with our new fire truck that was pushed back today.

APPROVAL OF MINUTES: (Regular meeting on 7/14/2021)

Motion to approve the minutes from the Board of Trustees regular meeting held on July 14, 2021 was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

APPROVAL OF OVERTIME: (Pay Period ending 7/13/21)

Motion to approve payment of overtime for pay period ending June July 13, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

APPROVAL OF BILLS:

Motion to approve bills for payment was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

REPORT FROM THE FISCAL OFFICER: James J. Luebbe

1. **Resolution 2021-119**

Trustee Sieve introduced and moved the adoption of a resolution authorizing the Township Administrator to spend greater than \$10,000 on behalf of the Township, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron confirmed that the spending is related to the purchase of riding mowers for the Parks Department, and a feasibility study for Delhi Pike that will identify future needs with regard to traffic flow. He confirmed the breakdown of the funds to pay for the study as being \$15,000 Township / \$12,790 grant.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

- ##### 2. **Significant Transactions:** Disbursements: check to Adleta for \$199,000 for the road project; \$50,000 check cut to David Schweer for closing on Rapid Run property; July 22nd Payroll recorded at \$360,000.

Receipts: Real Estate Tax Advancement in the amount of \$3,480,000; \$1,561,000 in American Rescue Plan funds.

TRUSTEES' CORRESPONDENCE:

- Trustee Sieve recognized the Hamilton County Emergency Management and Homeland Security Agency for earning accreditation from the Emergency Management Accreditation Program, of which recognizes compliance with more than 50 benchmarks for prevention, training, emergency public education and more. She added that this is a great achievement considering that Hamilton County is one of only 30 agencies in the country to earn this accreditation.

- Trustee Davis referenced parking issues, on Skylark and Spyglass at Riverwatch, recently communicated on social media. He suggested that Skylark would be a greater concern of the two.
 - Mr. Cameron reported on the process of reviewing parking complaints that are received by the office and restricting parking when necessary. He added that understanding that limited street parking and parking issues create a lot of anxiety for the residents, the Township prefers to try to resolve any issues with the resident, when possible, rather than be restrictive with parking.
 - Mr. Ripperger reported on the process responding to a complaint received by the office, working with the Police Department on the review process, options that are considered to correct any issues and the last resort to restrict parking. He confirmed that parking restrictions were added at the intersection of Spyglass and Riverwatch at a time when they were able to justify the need to install no parking signs with police incident crash reports.
 - With regard to parking issues reported on Skylark, Mr. Ripperger confirmed over the past 10 years the number of cars parked on the street has increased substantially, and that they are currently reviewing details with the Police Department.
 - In response to a question from Trustee Sieve regarding police incident reports filed concerning Skylark, Chief Howarth confirmed that reports exist for things like side swiping and mirrors getting knocked off as compared to other locations, but nothing significant to report at the bend in the road. He added that restricting parking would impact a large number of families so they would prefer to try to work directly with the residents on a resolution.
 - With regard to most recent police checks on Spyglass, Chief Howarth confirmed that they have found no cars parked in the restricted area.

- Trustee Stertz reported that the Riverview Delhi Kiwanis Rollin on the River Car Show was a huge success. She thanked everyone who attended and the Delhi Citizens Police Academy for assisting with parking.

FIRE DEPARTMENT: Chief Doug Campbell

1. Hiring Recommendation

- A Motion to Approve the hiring of Andrew J. Braun as Part-Time Firefighter / EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association and successful completion of the pre-employment physical, drug testing, and background check effective on July 28, 2021 was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

2. Monthly Report (June):

- Fire Safety Inspections: 29
- Car Seat Inspections: 10
- Incidents: 2.7% increase over 2020 and on pace for another year over 3,600 runs.
- Fires: low
- EMS runs /transports: consistent at 300 a month.
- Response Time: under 5 minutes.
- Losses: under \$50.

The Trustees commented on the push-in ceremony for the new fire truck that took place this morning at the Greenwell Fire Station.

Trustee Stertz commented on the wet down of the new fire apparatus by Fire Department retirees.

PARKS & RECREATION: Assistant Administrator Greg DeLong

Mr. DeLong made the following comments:

- Farmers' Market – continue to have a great turnout.
- Delhi Park Playground – experienced a delay with the delivery of the materials and the ribbon cutting that was originally scheduled on August 21st.
- Concert in the Park – featuring Curly and the Q-balls on August 19th.

- Fall Softball League – registration is open.
- Harvest Hootenanny – tentative date October 16th.
- Job Openings: applications being accepted for the Park Worker Full-Time and Park Worker Seasonal positions.

POLICE DEPARTMENT: Chief Howarth

1. Presidential Visit at Mount St. Joseph University on July 21st

Chief Howarth reported that their main objective was to get the motorcade in a out of the Township in a safe manner, including details of the street closures and traffic gridlock, and the peaceful protest.

- Administrator Cameron commented that the police department responded to a call for assistance from the Secret Service of which the entire operation involved 142 officers assisting in traffic posts along the route from CVG to Delhi Township.
- The Trustees shared their personal thoughts about the President’s visit.
- Chief Howarth named the police agencies who assisted: Ohio State, Kentucky State, Springfield Township, Colerain Township, University of Cincinnati Police, and the City of Cincinnati Police Department who coordinated and led the motorcade.

2. Monthly Update (January through June):

- Part One Crimes - increase in June.
- Service Details - comparable to last year.
- Part I & Part II Crimes - noted a spike in March (June went up in Part I and down in Part II) and a decrease in every other month including June.
- Criminal Offenses Comparison (2017 through 2021) – experienced a decrease every year in criminal offenses reported.

PUBLIC WORKS DEPARTMENT: Director Ron Ripperger

1. Resolution 2021-120

Trustee Sieve introduced and moved the adoption of a resolution authorizing the execution and submission of the 2020 Township Highway System Mileage Certification, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. Ripperger reported that this is an annual certification submitted to Hamilton County and is also a worksheet included in the annual Tax Budget filing. He confirmed our road mileage to be 55.4.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

2. Department Update:

- Riverwatch / Greenwell Road project – completed prep work last week. Tomorrow they will be starting on the final asphalt layer. He said that he was happy with the timing and the contractor’s willingness to work through rain to stay on target.
- Rapid Run Road FEMA / MSD Flooding Alleviation Project – total of 21 offers: (18 accepted, 10 closed, 4 declined and one closing scheduled).
- Inhouse Road Crew – working on stormwater inlets and tree trimming along 12 catwalks.
- Fleet Maintenance – performed 19 repairs and 11 services (one being a fire truck) over the past month, and weekly lawnmower maintenance.
- Projects and Complaints:
 - Leaning telephone pole on Katiebud and Delhi Pike - Cincinnati Bell has secured the pole and confirmed that it is on the schedule for replacement.

- Mayhew Road Closure – Project which has been on the table for 10 years involves a 300' section 24" wide combined sewer connection. Confirmed the road should be open to traffic in approximately three months.
- Duke Energy Replacement Infrastructure Project – 2 locations:
 1. Palisades subdivision:
 - Pipelines originally installed in 1966 run from Delhi to Finneytown.
 - Project involves the replacement of two 900' 24" wide steel pipe sections that run parallel to each other crossing the street into the Palisades subdivision.
 - Should not disrupt much of the street.
 - Completion date is December.
 2. Bandana subdivision:
 - Replacement of 2000' of pipeline in the roadway.
 - Expect traffic delays due to the road being closed.
 - Concerns raised about heavy equipment causing damage to the road.
 - Restoration will consist of new pavement in the affected areas.
- Duke Energy Natural Gas Release – multiple locations include Palisades, Cleves Warsaw and Linnemann, and Rout 50 Hillside/ Anderson Ferry Road.
 - Controlled releases will take place at multiple locations off and on for 2 hours starting on August 3rd.
 - Residents in close proximity will hear a sound similar to a jet engine and will notice a natural gas odor.

In response to Trustee Sieve's question having received some concerns about the condition of the roads after the projects are completed, Mr. Ripperger confirmed that he does not anticipate any issues related to damage to the roads. He added that the crew working on Palisades should be finishing up in 30 days and work will continue on Bandana.

Trustee Davis commented that it is reassuring to know that you are in weekly meetings with the crew leaders and that you are actively visiting the work sites.

Trustee Stertz commented on the cooperation of two residents most adversely affected having their yards dug up as part of the pipeline replacement projects.

Mr. Cameron commented on the construction staging plan currently going on at the Rapid Run and Bandana project site location.

ADMINISTRATION: Administrator Cameron

1. Public Records Designee Recommendation

Motion Naming Lori Studt as the designee to attend the Ohio Public Records Training on behalf of the elected officials per the Ohio Attorney General as mandated by Ohio Public Records law, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

2. Update: Mr. Cameron reported on the new website capabilities and continued work on the Delhi Mixed Use Project.

COMMUNITY DEVELOPMENT DEPARTMENT: Department Director Greg DeLong

1. Resignation Recommendation

Motion accepting the voluntary resignation of Inspector Nathan D. Baker effective August 4, 2021 was introduced by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis, and Stertz voted YES. Motion carried.

- Mr. DeLong reported that Nathan accepted a job offer from Hamilton County and his last day will be on August 3rd.

- He stated that the job posting for the Inspector position is now open; salary is \$20 an hour. The right person will have great communication and personal skills with a technical aptitude.

2. Resolution 2021-121

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 587 Pedretti Avenue, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong reported that all of the 10 properties were found to be in the same condition during follow up inspections conducted this morning.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

3. Resolution 2021-122

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4027 Delhi Pike, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

4. Resolution 2021-123

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4288 Skylark Drive, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

5. Resolution 2021-124

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4615 Mayhew Avenue, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

6. Resolution 2021-125

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 4989 Francisview Drive, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

7. Resolution 2021-126

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 5248 Woodlake Drive, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

8. Resolution 2021-127

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 5348 Whitmore Drive, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

9. Resolution 2021-128

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 5433 Cleves Warsaw Pike, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

10. Resolution 2021-129

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 1021 Neeb Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

11. Resolution 2021-130

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for accumulated debris at 332 Glen Oaks Drive, declaring an emergency and dispensing with the second reading. Trustee Davis seconded

Trustees Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

In response to a question from Trustee Sieve, Mr. DeLong confirmed that a good percentage of the violations are repeat offenders.

The Trustees communicated their concerns about residents who may be dealing with difficult situations and may need assistance in some capacity, and our ability to connect them with the services that they need.

Mr. Cameron commented on the extent of the effort that is put forth working with residents to resolve nuisance related violations so we don't have to declare them by resolution. He added that the nuisance violation process is in place for a reason suggesting a certain standard for property owners in our community.

12. Monthly Report (July):

- Filed complaints: 752
- Zoning Certificates: 191
- Valuation: \$12.2 million

Employment Opportunities: Inspector: applications being accepted through noon on 8/23/2021.

New Development: Projects Under Construction:

- Blue Roo Car Wash
- Christ Hospital
- LaRosa's on Delhi Pike, Mt. Alverno
- James Luebbe, CPA
- Garden Grove – certificates issued for 2 more buildings. Location: Covedale and Foley. Base price: \$300,000
- Greenside Estates – 11 lots available.

Trustee Sieve referenced the Zoning Resolution update as being a valuable tool, and the changes that were made to simplify the process and benefit the community.

Trustee Davis commented on the new development activity going on around the Delhi Mixed Use Project site.

Trustee Stertz commented on new development and our vacancy rate of 12.8% compared to 20%, which is the average rate for Hamilton County.

PUBLIC COMMENT: N/A

ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Delhi Farmers' Market is open at Clearview Lake on Saturday mornings.
2. Fishing is being offered on Fridays in designated areas at Clearview Lake through September.
3. Delhi Township Community Blood Drive scheduled on August 2nd is cancelled.
4. Delhi Parks presents Shakespeare in the Park: Romeo & Juliet on Tuesday, August 10th at 7:00 p.m.
5. Delhi Branch Library Outdoor Storytime on the front lawn on Tuesday and Wednesday mornings.
6. Delhi Branch Library After Hours Book Club: Red at the Bone on Wednesday, August 18th.
7. Delhi Parks Concert in the Park featuring Curly & the Q-Balls on Thursday, August 19th at 7:00 p.m.

EXECUTIVE SESSION:

A Motion to retire to Executive Session to consider the hiring of public employees, confidential information related to the marketing plans, specific business strategy, trade secrets, or personal financial statements of an applicant for economic development assistance, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

RETURN TO PUBLIC MEETING:

A Motion to conclude Executive Session and return to the public meeting was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Trustee Stertz confirmed that the Board's next regular meeting will be on Wednesday, August 11th at 6:00 p.m.

ADJOURN MEETING:

With no further business to come before the Board, a motion to adjourn was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Approved: _____, Fiscal Officer
_____, Chair
_____, Trustee
_____, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

James J. Luebbe, Fiscal Officer