

The August 9, 2023 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chair Michael D. Davis at the Township Administration Building, 934 Neeb Road, Cincinnati, OH 45233. Trustee Cheryl A. Sieve, Trustee Rose K. Stertz, Fiscal Officer James J. Luebbe, Administrator Skyler Miller and Law Director Bryan E. Pacheco were also present.

#### OPEN THE MEETING:

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- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code were complied with for the meeting.
- The meeting began with the Pledge of Allegiance followed by a moment of silence for Robert Alexander who passed on August 5<sup>th</sup>. Bob was recognized as a member and a great asset to our WeThrive! Team. Bob served in the United States Navy and the Vietnam War; he was active with the Veterans Administration and an alum of La Salle High School. Prayers for Bob's family and friends as they mourn their loss.

#### APPROVAL OF MINUTES: (Special Meeting on 7/26/2023 & Regular Meeting on 7/26/2023)

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- A Motion to approve the minutes from the Board of Trustees special meeting on July 26, 2023 and regular meeting on July 26, 2023, was moved by Trustee Davis and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

#### APPROVAL OF PAYMENT OF OVERTIME: (Pay Period ending 7/25/2023)

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- A Motion to approve payment of overtime for pay period ending July 25, 2023, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

#### APPROVAL OF BILLS:

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- A Motion to approve bills for payment was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

#### REPORT FROM THE FISCAL OFFICER: James J. Luebbe

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1. Significant Transactions: Disbursements: \$206,000 payment to Adleta for the Street Rehabilitation Project; \$249,000 to Brandstetter Carol; and \$333,000 for Payroll expenses.  
Receipts: \$60,000 combined distribution including the Local Government fund, the Motor Vehicle License Tax fund and the Motor Vehicle Tax fund.,

#### TRUSTEES' CORRESPONDENCE:

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- Trustee Stertz recognized the Police Department for their investigative work and arrests made this week.
- Trustee Sieve referenced voter turnout for the August 8th Special Election and thanked the residents for exercising their right to vote.
- Trustee Davis addressed a recent armed robbery on Delhi Pike and the response by the Police Department and assistance provided by the Cincinnati Police Department of which resulted in the apprehension and arrest of the individuals involved.
- Trustee Davis addressed an incident involving an offense in the Delshire subdivision of which the male suspect was arrested and charged with public indecency.

#### SPECIAL PRESENTATION: FIREFIGHTER SWEARING-IN CEREMONY

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1. Firefighter Paramedic Ryan W. Suesz
  - Hired part-time May, 2017 and promoted to full-time December, 2022.
  - Fourth-generation born and raised in Delhi Township.
  - Graduate of Oak Hills High School, and Cincinnati State where he earned his Firefighter and Paramedic certifications.
  - Ryan's parents, grandparents and his wife Ashley were present.
  - He introduced his mother, Denise Suesz, who pinned his badge.

2. Firefighter EMT Sarah R. Braun
  - Hired part-time in January, 2022 and promoted to full-time September, 2022.
  - Sarah is a graduate of East Central High School, St. Leon Indiana, and Cincinnati State where she earned her Fire and EMT certifications.
  - Previous employment working with Strategic Ambulance Transport.
  - Completed Paramedic training today pending testing and certification.
  - On a personal note, Sarah is a competitive powerlifter.
  - Her father Paul pinned her badge.
  
3. Firefighter EMT Andrew J. Braun
  - Hired part-time on July, 2021, promoted to full-time September, 2022
  - From a multi-generational family born and raised in Delhi.
  - Graduated from Oak Hills High School and Great Oaks Fire and Rescue Academy.
  - Completed Paramedic training today pending testing and certification.
  - Andrew's grandfather, Al Duebber, pinned his badge. Also in attendance were his parents, Jeff and Laura Braun, his sister and girlfriend.
    - Following the pinning of the badges, Trustee Davis administered the oath of office to Ryan, Sarah and Andrew.
    - Comments from Chief Campbell.
    - The Trustees and Fiscal Officer expressed congratulations and their appreciation for the new hires.

#### FIRE DEPARTMENT: Chief Doug Campbell

##### 1. Hiring Recommendations

- A Motion to Approve the hiring of Jaicari T. Boone as Part-Time Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association upon successful completion of the State of Ohio Firefighter II Certification, pre-employment physical and drug testing effective on August 9, 2023, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.
  
- A Motion to Approve the hiring of Meghan P. Ungar as Part-Time Firefighter/Paramedic in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association upon successful completion of the voice stress analyzer, pre-employment physical and drug testing effective on August 9, 2023, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.
  
- A Motion to Approve the hiring of Kevin M. Moranz as Part-Time Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association upon successful completion of the State of Ohio Firefighter II Certification, voice stress analyzer, pre-employment physical and drug testing effective on August 9, 2023, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.
  
- A Motion to Approve the hiring of Brandon M. Williams as Part-Time Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi Firefighters Association upon successful completion of the State of Ohio Firefighter II Certification, voice stress analyzer, pre-employment physical and drug testing effective on August 9, 2023, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.
  
- A Motion to Approve the hiring of Ryan A. Deangelis as Part-Time Firefighter/EMT in the Fire Department at the rate per the collective bargaining agreement with the Delhi

Firefighters Association upon successful completion of the voice stress analyzer, pre-employment physical and drug testing effective on August 9, 2023, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustee Stertz, Sieve and Davis voted YES. Motion carried.

- Chief Campbell was excited to confirm that the individuals are finishing up in the Fire Academy in the next few weeks.

## 2. Active Threat Drill

- The Fire Department along with the Police Department in coordination with other agencies will be conducting an Active Threat Drill at Mount St. Joseph University on Thursday, August 17th. Please note that there will be a huge presence of emergency response teams at the University throughout the duration of the drill.

## PARKS & RECREATION: Parks & Recreation Director Randy Supe

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### 1. Hiring Recommendation

- Approve the hiring of Andrew J. Caplinger as Seasonal Parks & Recreation Worker in the Parks & Recreation Department at a pay rate of \$15.00 per hour upon successful completion of background check and drug testing effective on August 9, 2023, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.
- With the upcoming voluntary departure of one of our Park Seasonal Workers Sam Widner, Mr. Supe confirmed that Mr. Caplinger will be assisting with general park maintenance through the end of the year.

### 2. Department Update

- Seeing good results with the new cleaning schedule for the restrooms.
- Staff busy preparing the park for the Delhi Skirt Game and Skirt Game Tailgate Party activities.

## POLICE DEPARTMENT: Assistant Police Chief Jeff Braun

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### Voluntary Resignation

1. Accept the voluntary resignation of Police Officer Hunter P. Followell-Gibson effective August 4, 2023 was moved by Trustee Stertz seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.
  - Asst. Chief Braun reported that Hunter, who has been with the department since December, 2022, is returning to the Cincinnati Police Department.
2. Report on the armed robbery on Delhi Pike and the individual who was arrested and charged with one count of public indecency. Asst. Chief Braun recognized and thanked the City of Cincinnati officers who assisted with the apprehension and arrests.
3. Police Canine Training
  - Officer Somers and his canine will be graduating from the basic training program on September 17th.

## PUBLIC WORKS DEPARTMENT: Director Ron Ripperger

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### 1. Road Project Updates

- Rapid Run Sewer Project – Rapid Run Road to Ebenezer will be closed on August 14 through August 18 for sewer lateral project.
- Pedretti Paving Project – in between Mt. Alverno & Delhi Pike – milling has begun. Project timeline will take several months from start to end, expectation to finish before winter.
- Delhi Township Road Project – off Devils Backbone in the Hickories. Preparing for the final paving of which should happen in a couple of weeks.

- Fairbanks and Delhi Pike Safety Project – the City of Cincinnati project expected to take 18 months to completion.
- U.S. 50 (River Road) Pavement Rehabilitation – the City of Cincinnati repairing pavement on River Road between Anderson Ferry Road to Dart Street, Saylor Park. Scheduled to be completed in the fall of 2023.

ADMINISTRATION: Administrator Skylor Miller

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1. **Resolution 2023-119**

Trustee Stertz introduced and moved the adoption of a resolution authorizing an agreement with TD Engineering LLC for professional engineering services related to the design, development and construction of a Wastewater Surge Tank Project in connection with the Delhi Towne Square Project, declaring an emergency and dispensing with the second reading. Trustee Sieve seconded.

- Mr. Miller referenced cooperation with the Metropolitan Sewer District who is sharing their flow data to help us come up with a wastewater design solution at a 50% cost savings.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. **Administrator's Report**

- Review of aerial photos showing progress on the Veridian apartments (four buildings in various degrees of completion.)
- Review of photos illustrating progress with the exterior and interior of our public building.
- The auditorium (new board room), is currently being framed in; everywhere else drywall is going up; mudding and some painting in the Administration area.
- The pool deck is fully poured and the background partition wall is going up, as well as bleachers for a 300 capacity.

COMMUNITY DEVELOPMENT DEPT:

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1. **Resolution 2023-120**

Trustee Stertz introduced and moved the adoption of a resolution certifying violation abatement expenses at 4249 Skylark Drive, 5218 Riverwatch Drive to the County Auditor for assessment, declaring an emergency and dispensing with the second reading.

Mr. Miller reported that the resolution approves the certification of real estate assessments identified with the cost of the abatements with the County Auditor.

Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the resolution. Trustees Stertz, Sieve and Davis voted YES.

Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the resolution. Resolution adopted.

2. **DECLARING NUISANCE VIOLATIONS**

A. **Zoning Administrator's Report**

- In Mr. Roach's absence, Mr. Miller reviewed the nuisance violations being recommended for adoption (resolutions 2023 - 121 through 2023 - 125).

B. **Reading of the Resolutions**

- Fiscal Officer Luebbe fulfilled the reading of nuisance resolutions 2023 – 121 through 2023 – 125.

1. **Resolution 2023-121** Declaring nuisance for excessive vegetation at 328 Bob Drive, declaring an emergency and dispensing with the second reading
  2. **Resolution 2023-122** Providing for the removal of a junk motor vehicle at 328 Bob Drive, declaring an emergency and dispensing with the second reading
  3. **Resolution 2023-123** Declaring nuisance for excessive vegetation at 373 Robben Lane, declaring an emergency and dispensing with the second reading
  4. **Resolution 2023-124** Declaring nuisance for excessive vegetation at 4323 Mt. Alverno Road, declaring an emergency and dispensing with the second reading
  5. **Resolution 2023-125** Declaring nuisance for excessive vegetation at 4512 Fehr Road, declaring an emergency and dispensing with the second reading
- **Board Action to Adopt Nuisance Resolutions**
    1. Trustee Stertz introduced and moved the adoption of resolutions 2023 – 121 through 2023 – 125. Trustee Sieve seconded the motion.
    2. Trustee Stertz moved and Trustee Sieve seconded to dispense with the second reading of the nuisance resolutions. Trustees Stertz, Sieve and Davis voted YES.
    3. Trustees Stertz, Sieve and Davis voted YES during roll call to adopt the nuisance resolutions. Resolutions were adopted.

#### PUBLIC COMMENT:

Don Jenkins, president of the Delhi Skirt Game Committee, shared some details about the Skirt Game and the Tailgate Party on Thursday, August 10<sup>th</sup> and Friday, August 11<sup>th</sup> at Delhi Park.

#### ANNOUNCEMENT OF COMMUNITY EVENTS:

1. Free fishing on Fridays at Clearview Lake from 7AM to dusk through September.
2. The Delhi Skirt Game Tailgate Party & the Skirt Game on Thursday, August 10<sup>th</sup> and Friday, August 11<sup>th</sup> at Delhi Park starting at 6PM.
3. Delhi Farmers Market will be back at Clearview Lake on Saturday, August 12<sup>th</sup> from 9AM until Noon.
4. The 513Relief Bus will be at the Glen Carder Lodge on Friday, August 15<sup>th</sup> from 10AM to 3PM
5. Delhi Parks & Recreation & sponsors will present: “The Eagles Project” in Delhi Park on Thursday, August 17<sup>th</sup> at 7PM.
6. Delhi Parks & Recreation & sponsors will present: “Cincinnati Transit Authority” on Thursday, August 31<sup>st</sup> in Delhi Park at 7PM.  
The rescheduled Cincinnati Shakespeare Company William Shakespeare’s, “The Comedy of Errors” on Wednesday, August 23<sup>rd</sup> at 7PM.
7. Trustee Stertz added that the 513Relief Bus will also be at the Anderson Ferry Food Pantry tomorrow from 10AM until 3PM.

#### EXECUTIVE SESSION:

1. Motion to Retire to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion and/or compensation of a public employees of the Township and to consider confidential information related to the marketing plans, specific business strategy, trade secrets, or personal financial statements of an applicant for economic development assistance and imminent litigation, was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES.
2. Motion to Conclude Executive Session and return to the public meeting was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

3. No action required as the result of the Executive Session.

4. Announcement of next meeting:

Trustee Davis confirmed that the Board's next meeting would be on Wednesday, August 30, 2023 at 6:00 p.m.

ADJOURN MEETING:

1. With no further business to come before the Board, a Motion to Adjourn was moved by Trustee Stertz and seconded by Trustee Sieve. Trustees Stertz, Sieve and Davis voted YES. Motion carried.

Approved: \_\_\_\_\_, Fiscal Officer

\_\_\_\_\_, Chair

\_\_\_\_\_, Trustee

\_\_\_\_\_, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

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James J. Luebbe, Fiscal Officer