

The September 8, 2021 regular meeting of the Delhi Township Board of Trustees was called to order at 6:00 p.m. by Chair Rosanne K. Stertz in the Board Room of the Township Administration Building, 934 Neeb Road. Trustee Cheryl A. Sieve, Trustee Michael D. Davis, Fiscal Officer James J. Luebbe, Administrator Jack Cameron, and Law Director Bryan E. Pacheco were also present.

#### OPEN THE MEETING:

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- The Board received certification that the rules adopted pursuant to Section 121.22 of the Ohio Revised Code were complied with for the meeting.
- Board Chair Rose Stertz invited the Fire Chief to comment on the moment of silence, in observance of the 20<sup>th</sup> anniversary of 9/11; and dedicated to the safety of our first responders.
  - Chief Campbell articulated what the country experienced that day as we watched the devastation unfold on TV, how all of us witnessed the lives that were lost and the sacrifices that were made by the first responders, and how the event changed the profession.

#### APPROVAL OF MINUTES: (Regular meeting on 8/25/2021)

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Motion to approve the minutes from the Board of Trustees regular meeting held on August 25, 2021 was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### APPROVAL OF OVERTIME: (Pay Period ending 8/24/21)

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Motion to approve payment of overtime for pay period ending August 24, 2021, was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### APPROVAL OF BILLS:

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Motion to approve bills for payment was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

#### REPORT FROM THE FISCAL OFFICER: James J. Luebbe

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##### 1. **Resolution 2021-155**

Trustee Sieve introduced and moved the adoption of a resolution amending appropriations for expenses, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Administrator Cameron reported that the resolution establishes an expense account to track American Rescue Plan spending.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

- ##### 2. **Significant Transactions:** Receipts: August 31 transactions: \$901,000 from the Homestead/Rollback, and \$51,000 from the Franchise Fee.

**Disbursements:** September 7: \$111,000 payment to Brandstetter Carroll, in connection with the Delhi Pike Mixed Use project, and \$305,000 recorded for the September Payroll.

#### TRUSTEES' CORRESPONDENCE:

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- Trustee Sieve invited residents to the Township's WeThrive committee meeting on September 27<sup>th</sup>, at which time members will review the results of our community's health assessment, with a focus on health, safety and wellbeing.
- Trustee Davis reserved his comments for later in the meeting.

- In response to concerns from several residents regarding the delay in the completion of the road project in the Mt. Alverno subdivision, Trustee Stertz reported that the contractor had experienced a backlog and is scheduled to return to raise the sewers and prepare the final layer of asphalt.

#### FIRE DEPARTMENT:

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##### 1. **Resolution 2021-146 SECOND READING**

Trustee Sieve introduced and moved the adoption of a resolution authorizing the Township Administrator to execute a Lease and Service Agreement with Safe Haven Baby Boxes, Inc. for the installation of a newborn safety incubator at Station 33 Fire House and declaring an emergency. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

The Trustees expressed their appreciation for everyone involved in the development of this project, and their excitement to be able to make this service available to women who are faced with difficult life challenges.

Trustee Stertz thanked Sherri DeMoss for suggesting that we bring the service to Delhi and the surrounding neighborhoods.

Administrator Cameron added that the Baby Box will be the newest specialized service outside of the typical fire and emergency medical response, similar to other services that fall under the Fire Department's C.A.R.E.S. program.

#### PARKS & RECREATION: No Agenda Items.

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#### POLICE DEPARTMENT: Assistant Chief Jeff Braun

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##### 1. **Promotion Recommendation**

A Motion to Promote Cpl. Joseph A. Goddard to Sergeant in the Police Department effective September 9, 2021 at the rate per the collective bargaining agreement with the Delhi Police Association, was introduced and moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

- Assistant Chief Braun reported on Mr. Goddard's employment and education:
  - Hired as a Patrol Officer in 2013 and promoted to Corporal in 2018.
  - Prior to employment, he served on Delhi's Police Explorer's program for six years.
  - Attained an associate degree from Cincinnati State in 2011, following graduation from Oak Hills High School in 2008.
  - In addition to serving in a supervisory capacity, he is the department's Explorer advisor and oversees police computers, accident reconstruction, and acts as the field training officer.
- Mr. Goddard expressed his gratitude for being selected for the promotion and stated that he was eager to get started with his new responsibilities and to move to first shift.

##### 2. **Passing of Sharonville Police Chief Steve Vanover**

Assistant Chief Braun regretfully informed the Board of the sudden passing of Chief Vanover this past Sunday. Chief Vanover served with three departments over his 30-year career. He informed the Board that four Delhi police officers will assist the Sharonville Police Department with details on Friday and Saturday during the funeral service.

PUBLIC WORKS DEPARTMENT:

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**1. Resolution 2021-156**

Trustee Sieve introduced and moved the adoption of a resolution entering into agreement with the Board of County Commissioners, Hamilton County, Ohio ("County") and the Board of Education of the Oak Hills Local School District ("Oak Hills") to share equitably in the rental Expenses for a rubber tire loader at Delhi's salt dome, authorizing the Director of Public Works to execute the agreement and dispensing with the second reading. Trustee Davis seconded.

Mr. Ripperger reported that the agreement is entered into annually with the Hamilton County Commissioners and the Oak Hills School District.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

ADMINISTRATION: Administrator Jack Cameron

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**1. Resolution 2021-157**

Trustee Sieve introduced and moved the adoption of a resolution authorizing and entering into an administrative services agreement for medical plan administration with Key Benefit Administrators, Inc. (KBA) for the purpose of establishing the terms and conditions under which KBA agrees to provide administrative services in connection with the provision of certain self-insured group health benefits for eligible township employees and officers, authorizing the Township Administrator to execute and deliver all necessary documents, declaring an emergency, and dispensing with the second reading. Trustee Davis seconded.

Mr. Cameron informed the Board that resolutions 157, 158 and 159 are related to our October 1<sup>st</sup> health insurance renewal, of which is a 1 ½% cost decrease overall.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

**2. Resolution 2021-158**

Trustee Sieve introduced and moved the adoption of a resolution authorizing and entering into the contract providing excess loss insurance with Peru/American Fidelity Assurance Company in connection with the provision of group health insurance benefits through an individual self-insurance program for the provision of individual and aggregate stop loss protection, authorizing the Township Administrator to execute and deliver the necessary documents, declaring an emergency, and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

**3. Resolution 2021-159**

Trustee Sieve introduced and moved the adoption of a resolution authorizing and entering into a renewal agreement with Avesis Vision Care Plus for group vision insurance benefits for eligible Township employees and officers, authorizing the Township Administrator to execute and deliver the

necessary documents, declaring an emergency, and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

#### COMMUNITY DEVELOPMENT DEPARTMENT: Director Greg DeLong

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**1. Resolution 2021-160**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation at 161 Spyglass Court, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Mr. DeLong informed the Board that they were able to remove two properties from the agenda due to compliance with the informal orders.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

**2. Resolution 2021-161**

Trustee Sieve introduced and moved the adoption of a resolution declaring nuisance for excessive vegetation and accumulated debris at 5363 Foley Road, declaring an emergency and dispensing with the second reading. Trustee Davis seconded.

Trustee Sieve moved and Trustee Davis seconded to dispense with the second reading. Trustees Sieve, Davis and Stertz voted YES.

Trustees Sieve, Davis and Stertz voted YES during roll call to adopt the resolution. Resolution adopted.

Trustee Davis commented on possible violations at the corner of Anderson Ferry and Riverwatch, and Anderson Ferry and Orangelawn, to which Mr. DeLong provided an update.

#### PUBLIC COMMENT: N/A

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#### ANNOUNCEMENT OF COMMUNITY EVENTS:

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1. Clearview Lake is open to residents for fishing on Fridays at designated areas through September.
2. Delhi Historical Society will present "The Betrayal of Pearl Bryan," on Monday, September 13<sup>th</sup> at the Delhi Park Lodge at 7:00 p.m.
3. The Delhi Township Veterans' general meeting is on Tuesday, September 14<sup>th</sup> at 7:30 p.m. at the Delhi Park Lodge.
4. Delhi Branch Library Outdoor Storytime on Tuesday and Wednesday mornings on the lawn at 10:15 & 11:00 a.m.
5. Delhi Branch Library Adult Book Club will discuss "Behold the Dreamers," on Wednesday, September 15<sup>th</sup> at 7:00 p.m.
6. Delhi Branch Library Homeschool Book Club will discuss "The Smartest Kid in the Universe," on Wednesday, September 22<sup>nd</sup> at 1:00 p.m.
7. The Oak Hills PTA Advisory Council will host a Candidates Forum for those running for Oak Hills Board of Education on Thursday, September 30<sup>th</sup> at Oak Hills High School Auditorium, 7:00 p.m.

8. Madcap Puppets presents "Sleepy Hollow" on Thursday, October 7<sup>th</sup> at Delhi Park at 6:00 p.m.
9. Delhi Parks presents the "Harvest Hootenanny Fall Festival," at Storywood Parks on Saturday, October 16<sup>th</sup> from 10:00 a.m. – 4:00 p.m.

Trustee Stertz confirmed that the Board's next regular meeting will be on Wednesday, September 29<sup>th</sup> at 6:00 p.m.

**ADJOURN MEETING:**

With no further business to come before the Board, a motion to adjourn was moved by Trustee Sieve and seconded by Trustee Davis. Trustees Sieve, Davis and Stertz voted YES. Motion carried.

Approved: \_\_\_\_\_, Fiscal Officer  
\_\_\_\_\_, Chair  
\_\_\_\_\_, Trustee  
\_\_\_\_\_, Trustee

I hereby certify that the amounts needed to meet the above obligations have been lawfully appropriated and are in the treasury or the process of collection free from any and all obligations.

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James J. Luebbe, Fiscal Officer